



**YOUNGSTOWN
STATE
UNIVERSITY**

CLASSIFICATION SERIES:

N/A

BARGAINING UNIT:

N/A - Intermittent

Intramural Assistant

SERIES PURPOSE: The purpose of the Intramural Assistant occupation is to train and supervise the officiating staff by facilitating their training, assisting, and managing game day operations for events.

CLASS CONCEPT: The class works under general supervision and requires knowledge of an individual sport's rules and skills in order to educate and train student officials on proper mechanics, movement, and knowledge of events. Promotes safety and sportsmanlike conduct at all events.

JOB DUTIES: Incumbents may perform some or all of these duties or other job-related duties as assigned.

Train, supervises, and evaluate all officials.

Facilitates and manages game day operations for sporting events.

Educates and trains student officials on proper mechanics and positioning on court and/or field.

Promotes safety and sportsmanlike conduct at all events.

Provides safe and organized instruction to all student officials no matter their skill or experience level.

OTHER FUNCTIONS AND RESPONSIBILITIES: Assists with training new hires.

Performs any and all other duties assigned and/or required that are within the level of responsibility for this classification at the discretion of the supervisor.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of: individual sport's rules and skills.

Skill in: written and verbal communication.

Ability to: effectively organize and coordinate officials and league formats.

(*) Developed after employment.

Effective 11/05/2024

MINIMUM QUALIFICATIONS: Certified or willing to obtain certification in CPR/First Aid. Previous experience as a certified official.

REQUIRED CERTIFICATIONS, TRAINING, AND/OR LICENSURES: CPR/First Aid Certification

PHYSICAL REQUIREMENTS: In accordance with the U.S. Department of Labor physical demands strength ratings, this position will perform light work.

LIGHT: work involves exerting up to 20 pounds of force occasionally, or up to 10 pounds of force frequently, or a negligible amount of force constantly to move objects, requiring: (1) walking or standing to a significant degree; (2) sitting most of the time while pushing or pulling arm or leg controls; or (3) working at a production rate pace while constantly pushing or pulling materials even though the weight or the materials is negligible. (The constant stress and strain of maintaining a production rate pace, especially in an industrial setting, can be and is physically demanding of a worker even though the amount of force exerted is negligible.)

UNUSUAL WORKING CONDITIONS: Exposed to hot, cold or wet weather conditions.