



**YOUNGSTOWN
STATE
UNIVERSITY**

CLASSIFICATION SERIES:

Groundskeeper Occupation

BARGAINING UNIT:

ACE

Groundskeeper 1

SERIES PURPOSE: The purpose of the Groundskeeper occupation is to provide year-round groundskeeping maintenance services to all outside grounds and property of the University.

CLASS CONCEPT: The class works under general supervision and requires working knowledge of groundskeeping in order to perform routine, non-skilled grounds maintenance duties.

JOB DUTIES: Incumbents may perform some or all of these duties or other job-related duties as assigned.

Performs routine, non-skilled grounds maintenance duties; plants and fertilizes shrubs and trees; applies top soil, grades surface, and lays sod; mows and drags; limes and paints athletic fields; participates in forest management.

Cleans and repairs tools; installs attachment on equipment; operates heavy equipment.

Performs routine grounds maintenance and general labor; removes snow and applies salt; mows, weeds, and cleans lawns and flower beds; maintains parking lots and streets; delivers supplies; assists with minor building construction; removes trash and litter; sets up for and cleans up after events.

Other Functions and Responsibilities: Assists with training new hires.

Performs any and all other duties assigned and/or required that are within the level of responsibility for this classification at the discretion of the supervisor.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of: basic mathematic principles; grounds maintenance; safety practices associated with use and operation of grounds maintenance equipment.

Skill in: operation of various types of grounds maintenance equipment including tractors, mowers, sprayers, sod cutters, etc.

Ability to: carry out instructions in written, oral, or picture form; deal with problems involving several variables in familiar context; demonstrate general physical fitness.

Effective 11/05/2024

(*) Developed after employment.

MINIMUM QUALIFICATIONS: High school diploma or GED and one year of experience in grounds maintenance. Valid driver's license.

REQUIRED CERTIFICATIONS, TRAINING, AND/OR LICENSURES: Valid driver's license.

PHYSICAL REQUIREMENTS: In accordance with the U.S. Department of Labor physical demands strength ratings, this position will perform very heavy work.

VERY HEAVY: work involves exerting 100 pounds of force occasionally, or 50 pounds of force constantly to move objects.

UNUSUAL WORKING CONDITIONS: Works outside in all weather conditions; may work with potentially dangerous equipment and chemicals; may be on-call 24 hrs. per day, 7 days per week, during severe weather.