



**YOUNGSTOWN
STATE
UNIVERSITY**

CLASSIFICATION SERIES:

Custodial Technician Occupation

BARGAINING UNIT:

ACE

Custodial Technician 1

SERIES PURPOSE: The purpose of the Custodial Work occupation is to maintain a clean environment in which employees may work and clients may live.

CLASS CONCEPT: The class works under immediate supervision and requires working knowledge of custodial procedures in order to clean and maintain offices, living and dining areas, and rest rooms. Incumbents clean various work and living areas.

JOB DUTIES IN ORDER OF IMPORTANCE:

(These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Cleans and maintains living facilities, dining areas, rest rooms and/or offices; dusts, mops, sweeps, buffs and waxes floors; scrubs sinks, toilets, countertops, walls and ceilings; dusts and cleans furniture and equipment; empties trash; washes windows; polishes mirrors and glass; vacuums and shampoos carpet; replenishes soap, paper towels and toilet paper.

Delivers janitorial supplies throughout campus and stocks janitorial closets. Transports biohazard laundry back and forth from departments to the stadium.

Performs miscellaneous related duties; removes snow and/or ice from sidewalk; removes litter from grounds; replaces light bulbs; orders and/or stocks supplies; secures doors and/or windows; moves furniture; sorts and/or washes linens.

Other Functions and Responsibilities: Assists with training new hires.

Performs any and all other duties assigned and/or required that are within the level of responsibility for this classification at the discretion of the supervisor.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of: cleaning practices and procedures*.

Skill in: operation of cleaning equipment and tools*.

Effective 11/05/2024

Ability to: carry out simple instructions; recognize safety warnings; stand, walk, or bend continuously.

(*) Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT: High School Diploma or GED; one year of experience in custodial procedures.

REQUIRED CERTIFICATIONS, TRAINING, AND/OR LICENSURES: Not applicable

PHYSICAL REQUIREMENTS: In accordance with the U.S. Department of Labor physical demands strength ratings, this position will perform medium work.

MEDIUM: work involves exerting 20 to 50 pounds of force occasionally, or 10 to 25 pounds of force frequently, or an amount greater than negligible and up to 10 pounds constantly to move objects.

UNUSUAL WORKING CONDITIONS: Exposed to chemicals in cleaning products; may work evenings; may be exposed to unpleasant weather conditions.