



## YSU Bake Sale Approval Form

**Instructions:** Fill out the fields below by typing inside the boxes, and when completed please print, complete all necessary signatures, and then scan the document to be sent to Office of University Events.

You will be contacted when your approval form has been processed. Email: [events@ysu.edu](mailto:events@ysu.edu)

### Section A: Event Details

1. **Bake Sale Date(s) Requested** | (*MM-DD-YYYY, MM-DD-YYYY*)

2. **Time Interval** | (*HH:MM-HH:MM*)

3. **Registered Student Organization / Department Name**

4. **Desired Building and Location**

5. **How many chairs will be needed** | (*1-8*)

### Section B: Representative

<b>1. Organization Representative Name</b>	<b>2. Representative's Phone Number</b>
<input type="text"/>	<input type="text"/>

<b>3. Representative's Email</b>	<b>4. YSU Banner ID</b>
<input type="text"/>	<input type="text"/>

5. **Student Signature:**

(See Page 2 for More Details)

