



**YOUNGSTOWN  
STATE  
UNIVERSITY**

**BOARD OF TRUSTEES  
INSTITUTIONAL ENGAGEMENT COMMITTEE**

**Molly S. Seals, Chair  
Michael A. Peterson, Vice Chair  
All Trustees are Members**

**Wednesday, March 6, 2019  
9:30 a.m. or immediately following  
previous meeting**

**Tod Hall  
Board Meeting Room**

**AGENDA**

- A. Disposition of Minutes for Meeting Held December 5, 2018**
- B. Old Business**
- C. Committee Items**

**1. Consent Agenda Items\***

- Tab C.1.a.      \*a. Resolution to Accept WYSU Memberships**  
The Board of Trustees will accept 1,029 memberships from WYSU totaling \$126,460 through the second quarter of Fiscal Year 2019.  
Shannon Tirone, Associate Vice President University Relations will report.
- Tab C.1.b.      \*b. Resolution to Accept Gift of Real Estate**  
Greg Morgione, Associate General Counsel will report.
- Tab C.1.c.      \*c. Resolution to Modify Emergency Response Policy, 3356-4-20**  
Greg Morgione, Associate General Counsel will report.
- Tab C.1.d.      \*d. Resolution to Modify Social Media Use on Official and Affiliated University Sites Policy, 3356-4-09.1**  
Greg Morgione, Associate General Counsel will report.

**2. Institutional Engagement Discussion Items**

- Tab C.2.a.      a. YSU Police Department Update**  
Shawn Varso, Chief of YSU Police will report.
- b. MVICC Report**  
Michael Hripko, Associate Vice President External Relations will report.

\*Items listed under the Consent Agenda require Board approval; however they may be presented without discussion as these items include only non-substantive changes.

**Tab C.2.c.**

**c. YSU Lecture Series Process and Information**

Jackie LeViseur, Director of Alumni and Events will report.

**Tab C.2.d.**

**d. SPOT Communication Calendar**

Rebecca Rose, Assistant Director of Marketing & Communications will report.

**Tab C.2.e.**

**e. YSU Foundation Quarterly Gift Report**

The YSU Foundation received 1,906 outright gifts and 55 pledges totaling \$3,949,740.86; pledge payments totaling \$1,564,889.69; and 2 new planned gift commitments totaling \$35,000 for the second quarter of Fiscal Year 2019.

Paul McFadden, President YSU Foundation will report.

**D. New Business**

**E. Adjournment**



## **RESOLUTION TO ACCEPT WYSU MEMBERSHIPS**

**WHEREAS**, Board policy provides that the President shall compile a list of memberships to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

**WHEREAS**, the President has reported that the memberships as listed in Exhibit attached hereto are being held pending acceptance and he recommends their acceptance;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees does hereby accept these memberships on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these memberships.

**Board of Trustees Meeting  
March 7, 2019  
YR 2019-**

**UNIVERSITY MEMBERSHIPS  
EXECUTIVE SUMMARY  
Fiscal Year 2018-2019  
July 1, 2018 - December 31, 2018**

<b>Memberships Received</b>	<b>Number of Members</b>	<b>Amount</b>
WYSU-FM	1029	\$126,460
<b>Total WYSU-FM</b>	<b>1029</b>	<b>\$126,460</b>

**UNIVERSITY MEMBERSHIPS  
EXECUTIVE SUMMARY  
Fiscal Year 2017-2018  
July 1, 2017-December 31, 2017**

<b>Memberships Received</b>	<b>Number of Members</b>	<b>Amount</b>
WYSU-FM	992	\$ 130,233
<b>Total University Members</b>	<b>992</b>	<b>\$ 130,233</b>



**YOUNGSTOWN  
STATE  
UNIVERSITY**

## **RESOLUTION TO ACCEPT GIFT OF REAL ESTATE**

**WHEREAS**, Youngstown State University Board of Trustees policy provides that the Board of Trustees may be the recipient of gifts of real estate as determined by the President and as recommended to the Institutional Engagement Committee of the Board of Trustees; and

**WHEREAS**, the Youngstown State University Foundation owns real estate located within the University's campus as identified on the property map ("Real Estate") attached hereto as Exhibit A; and

**WHEREAS**, the Youngstown State University Foundation seeks to gift the Real Estate to the Board of Trustees for use by the University; and

**WHEREAS**, the President recommends that the Board of Trustees accept the gift of Real Estate from the Youngstown State University Foundation.

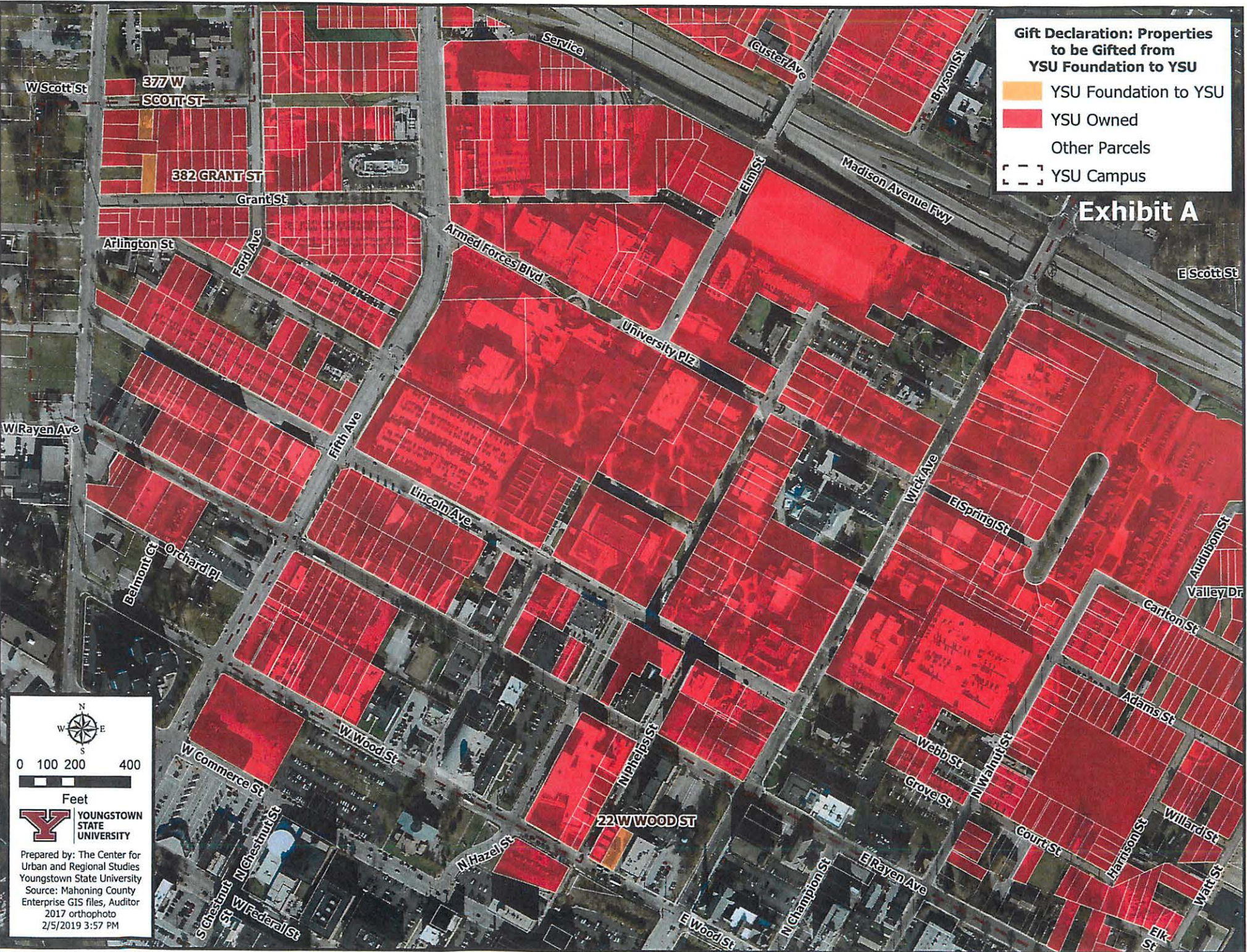
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees does hereby accept the gift of Real Estate from the Youngstown State University Foundation.

**Board of Trustees Meeting  
March 7, 2019  
YR 2019-**

**Gift Declaration: Properties to be Gifted from YSU Foundation to YSU**

- YSU Foundation to YSU
- YSU Owned
- Other Parcels
- YSU Campus

## Exhibit A



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 S  
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 W

0 100 200 400  
 Feet

**Y** YOUNGSTOWN STATE UNIVERSITY

Prepared by: The Center for Urban and Regional Studies  
 Youngstown State University  
 Source: Mahoning County Enterprise GIS files, Auditor 2017 orthophoto  
 2/5/2019 3:57 PM



**YOUNGSTOWN  
STATE  
UNIVERSITY**

**RESOLUTION TO MODIFY  
EMERGENCY RESPONSE POLICY, 3356-4-20**

**WHEREAS**, University Policies are reviewed and reconceptualized on an ongoing basis; and

**WHEREAS**, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

**WHEREAS**, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

**WHEREAS**, the Emergency Response policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy Emergency Response, policy number 3356-4-20, shown as Exhibit \_\_ attached hereto. A copy of the policy indicating changes to be made is also attached.

**Board of Trustees Meeting  
March 7, 2019  
YR 2019-**



**3356-4-20      Emergency response.**

Responsible Division/Office: Office of the President  
Responsible Officer: President  
Revision History: September 2013; March 2019  
Board Committee: Institutional Engagement  
**Effective Date: March 7, 2019**  
Next Review: 2024

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- (A) Policy statement. In the event of an emergency, the president or designee are authorized to declare that an emergency situation exists and to invoke the university's comprehensive emergency management plan.
- (B) Definitions.
  - (1) "Emergency." An event or condition that presents an imminent risk of death, serious injury, or illness to the university community, suspension or significant disruption of university operations, significant physical or environmental damage, or significantly affects the university's financial well-being. Specific emergencies or classes of emergencies are listed in the university's comprehensive emergency management plan.
  - (2) "Comprehensive emergency management plan." A statement of policy and procedures regarding emergency management. It assigns tasks and responsibilities to university officials specifying, and in some cases redefining, their roles during specific emergency situations. The comprehensive emergency management plan ("plan") is also the university's published authoritative strategies and directives to prepare for, mitigate, respond to, and recover from actual or potential emergencies university-wide. The plan references second-level "departmental emergency operations plans" that prescribe changes in functional responsibilities and operations by and/or within that specific department during an emergency.
- (C) Authorities and responsibilities.

- (1) Reacting to reported or predicted campus or environmental situations, the president or designee is authorized to declare that an emergency exists and to direct the implementation of the plan.
  - (2) The president or designee has the authority to invoke the full force of state and local laws and to exercise all necessary emergency authority to respond to any threat to lives and property and to restore normal university operations with minimal interruption.
  - (3) The plan may, depending upon the type of emergency, redefine authorities within the university during a specific emergency.
  - (4) With the declaration of a university emergency, all officers and essential personnel of the university are directed to undertake appropriate and rapid response to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and to comply with all university emergency procedures, applicable regulations, as well as state and local laws. Work rules and associated compensation will be governed by applicable labor contracts and university policy.
  - (5) All members of the university community (including faculty, students, staff, and visitors) are required to comply with emergency procedures, to cooperate with university response personnel as well as with public officials and emergency service operatives in executing emergency plans, and to obey and comply with the lawful directions of properly identified officers.
  - (6) In response to a specific emergency, and depending on the circumstances, the president may direct each executive officer where to report.
  - (7) The university will plan and implement an annual emergency management training program for identified members of the university community.
- (D) Implementation.
- (1) The president directs that the university, led by the chief of university police and the director of environmental and occupational health and safety, shall create, maintain, and annually

update the university's comprehensive emergency management plan. The plan shall include, at a minimum, the following:

- (a) The common goal to maximize human safety and survival, minimize danger, preserve and protect property and critical infrastructure, provide for responsible communication with the university community and the general public during and after an emergency, and restore normal activities;
  - (b) Plans, and the associated use of university resources, to prevent or otherwise mitigate potential emergencies;
  - (c) The establishment of a university emergency planning and response team;
  - (d) Collaboration with local emergency management partners;
  - (e) An effective means of public emergency notification;
  - (f) Departmental level emergency operations planning, education, and training;
  - (g) Adoption of the national incident management system; and
  - (h) A university communication and education plan for emergency response.
- (2) The president will direct each executive officer to ensure their awareness of, and compliance with, this policy and with the plan and to further ensure that such awareness and compliance is promulgated throughout each of their respective divisions.

**3356-4-20      Emergency response.**

~~Previous Policy Number: 4018.01 (new)~~

Responsible Division/Office: Office of the President

Responsible Officer: President

Revision History: September 2013; March 2019

Board Committee: ~~University Affairs~~ Institutional Engagement

**Effective Date:** ~~September~~ March 25, 2013~~9~~

Next Review: 2018~~24~~

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- (A) Policy statement. In the event of an emergency, the president or designee are authorized to declare that an emergency situation exists and to invoke the university's comprehensive emergency management plan.
- (B) Definitions.
- (1) "Emergency." An event or condition that presents an imminent risk of death, serious injury, or illness to the university community, suspension or significant disruption of university operations, significant physical or environmental damage, or significantly affects the university's financial well-being. Specific emergencies or classes of emergencies are listed in the university's comprehensive emergency management plan.
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- (C) Authorities and responsibilities.

- (1) Reacting to reported or predicted campus or environmental situations, the president or designee is authorized to declare that an emergency exists and to direct the implementation of the plan.
  - (2) The president or designee has the authority to invoke the full force of state and local laws and to exercise all necessary emergency authority to respond to ~~the~~heavy threat ~~of~~to lives and property and to restore normal university operations with minimal interruption.
  - (3) The plan may, depending upon the type of emergency, redefine authorities within the university during a specific emergency.
  - (4) With the declaration of a university emergency, all officers and essential personnel of ~~the~~ university are directed to undertake appropriate and rapid response to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and to comply with all university emergency procedures, applicable regulations, as well as state and local laws. Work rules and associated compensation will be governed by applicable labor contracts and university policy.
  - (5) All members of the university community (including faculty, students, staff, and visitors) are required to comply with emergency procedures, to cooperate with university response personnel as well as with public officials and emergency service operatives in executing emergency plans, and to obey and comply with the lawful directions of properly identified officers.
  - (6) In response to a specific emergency, and depending on the circumstances, the president may direct each executive officer where to report.
  - (7) The university will plan and implement an annual emergency management training program for identified members of the university community.
- (D) Implementation.
- (1) The president directs that the university, led by the chief of university police and the director of environmental and occupational health and safety, shall create, maintain, and annually

update the university's comprehensive emergency management plan. The plan shall include, at a minimum, the following:

- (a) The common goal to maximize human safety and survival, minimize danger, preserve and protect property and critical infrastructure, provide for responsible communication with the university community and the general public during and after an emergency, and restore normal activities;
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  - (c) The establishment of a university emergency planning and response team;
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  - (f) Departmental level emergency operations planning, education, and training;
  - (g) Adoption of the national incident management system; and
  - (h) A university communication and education plan for emergency response.
- (2) The president will direct each executive officer to ensure their awareness of, and compliance with, this policy and with the plan and to further ensure that such awareness and compliance is promulgated throughout each of their respective divisions.



**YOUNGSTOWN  
STATE  
UNIVERSITY**

**RESOLUTION TO MODIFY  
SOCIAL MEDIA USE ON OFFICAL AND AFFILIATED UNIVERSITY  
SITES POLICY, 3356-4-09.1**

**WHEREAS**, University Policies are reviewed and reconceptualized on an ongoing basis; and

**WHEREAS**, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

**WHEREAS**, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

**WHEREAS**, the Social Media Use on Official and Affiliated University Sites policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy Social Media Use on Official and Affiliated University Sites, policy number 3356-4-09.1, shown as Exhibit \_\_ attached hereto. A copy of the policy indicating changes to be made is also attached.

**Board of Trustees Meeting  
March 7, 2019  
YR 2019-**

**3356-4-09.1 Social media use on official and affiliated university sites.**

Responsible Division/Office: Office of Marketing and Communications

Responsible Officer: Associate Vice President of University  
Relations

Revision History: June 2014; March 2019

Board Committee: Institutional Engagement

**Effective Date: March 7, 2019**

Next Review: 2024

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- (A) Policy statement. The university recognizes the importance of social media as an evolving technology to communicate relevant information and enhance the university's reputation and profile.
- (B) Purpose. To provide guidance for current and future use of official and affiliated university social media sites.
- (C) Scope. This policy applies to individuals including university faculty, staff, volunteers and students, including student employees, who create or contribute to official or affiliated university social media sites.
- (D) Definitions.
  - (1) "Social media." Internet-based applications, websites, platforms, blogs, wikis, networks, and mobile-based technologies that enable users to create and share information.
  - (2) "Official university social media site." Any social media sponsored, controlled, or managed by a university college, school, department, program, office, or unit.
  - (3) "Affiliated social media site." Any social media created as part of an individual's work or university responsibilities or by a university-sponsored organization as part of its activities.
  - (4) "Post." Publication of content in any form on social media.
- (E) Parameters.



- (1) The university's office of marketing and communications shall establish, and when appropriate, revise guidelines and/or best practices for university-sponsored and affiliated social media sites. (Please refer to: [http://web.yzu.edu/contentm/easy\\_pages/easy\\_page\\_view.php?sid=25&page\\_id=1033](http://web.yzu.edu/contentm/easy_pages/easy_page_view.php?sid=25&page_id=1033)).
- (2) University sponsored and affiliated social media sites and postings are subject to all applicable state and federal regulations such as the Family Educational Rights and Privacy Act ("FERPA") and copyright rights, university policies, guidelines, and best practices established by the office of marketing and communications, and "The Code of Student Rights, Responsibilities, and Conduct."
- (3) Individual departments, colleges, programs, or administrative offices may establish additional guidelines specific to their areas of study or responsibilities. However, these guidelines must be reviewed and approved by the university's information technology department and office of marketing and communications prior to implementation.

**3356-4-09.1 Social media use on official and affiliated university sites.**

~~Previous Policy Number: 4009.02 (new)~~  
Responsible Division/Office: Office of Marketing and Communications  
Responsible Officer: Associate Vice President of University  
Advancement Relations  
Revision History: June 2014; March 2019  
Board Committee: University Affairs Institutional Engagement  
**Effective Date:** ~~June March 187, 20149~~  
Next Review: 201924

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- (A) Policy statement. The university recognizes the importance of social media as an evolving technology to communicate relevant information and enhance the university's reputation and profile.
- (B) Purpose. To provide guidance for current and future use of official and affiliated university social media sites.
- (C) Scope. This policy applies to individuals including university faculty, staff, volunteers and students, including student employees, who create or contribute to official or affiliated university social media sites.
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  - (1) "Social media." Internet-based applications, websites, platforms, blogs, wikis, networks, and mobile-based technologies that enable users to create and share information.
  - (2) "Official university social media site." Any social media sponsored, controlled, or managed by a university college, school, department, program, office, or unit.
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[http://web.yzu.edu/contentm/easy\\_pages/easy\\_page\\_view.php?sid=25&page\\_id=1033](http://web.yzu.edu/contentm/easy_pages/easy_page_view.php?sid=25&page_id=1033)).
- (2) University sponsored and affiliated social media sites and postings are subject to all applicable state and federal regulations such as the Family Educational Rights and Privacy Act ("FERPA") and copyright rights, university policies, guidelines, and best practices established by the office of marketing and communications, and "The Code of Student Rights, Responsibilities, and Conduct."
- (3) Individual departments, colleges, programs, or administrative offices may establish additional guidelines specific to their areas of study or responsibilities. However, these guidelines must be reviewed and approved by the university's information technology department and office of marketing and communications prior to implementation.



YOUNGSTOWN STATE UNIVERSITY

# CAMPUS SAFETY SERIES



## ALICE Training at YSU

DATE	TIME	LOCATION
Monday, February 4	12:30 pm – 3:30 pm	YSU Police, Training Room
Wednesday, February 6	8:30 am – 11:30 am	Kilcawley Center, Presidential Suite
Wednesday, February 13	8:30 am – 11:30 am	Kilcawley Center, Presidential Suite
Thursday, February 14	8:30 am – 11:30 am	Beeghly College of Education, McKay Auditorium
Thursday, February 21	8:30 am – 11:30 am	Kilcawley Center, Presidential Suite
Friday, February 22	8:30 am – 11:30 am	Kilcawley Center, Ohio Room
Tuesday, February 26	8:30 am – 11:30 am	Kilcawley Center, Presidential Suite
Wednesday, February 27	8:30 am – 11:30 am	Beeghly College of Education, McKay Auditorium



*and proud.*

# Who Are We?



Our department consists of 23 full-time police officers and four full-time dispatchers.

- All police officers employed by the department have attended the Ohio Peace Officers Training Academy and have received the same training all Ohio police officers go through.
- Our officers also carry the same authority that all Ohio police officers have to make arrests, issue traffic citations, make reports, and conduct criminal investigations.

Our officers understand that to have a safe and welcoming campus we must be approachable and service-oriented.

- Officers at YSU are also more focused and adept at community policing which allows us to engage with the campus community on a personal level.
- Our officers are proactive and vigilant and work to prevent crime *before* it happens.

# How To Contact Us?

*There are several ways to contact the Department:*



## ■ Call 330-941-3527

from your cell phone or, any phone off campus.

To expedite your call, program the number into your cell phone and make it a speed dial option. Your call will be answered 24 hours a day by one of our dispatchers.

## ■ Call 3527 from any campus phone.

Your call will be answered 24 hours a day by one of our dispatchers.

## ■ Dial 911 from any campus phone.

Your call will be answered 24 hours a day by one of our dispatchers.

## ■ Dial 911 from your cell phone.

If you dial 911 from your cell phone, the call will be answered by the City of Youngstown's 911 Center. Inform the call taker of the emergency and tell them that you are on the YSU Campus. This will ensure that they route the call to the YSU Police Dispatch Center, so there is no delay in emergency response.



## ■ Email [police@ysu.edu](mailto:police@ysu.edu).

One of our supervisors will reply to you as soon as possible.





## Report of Police Response to the Lockdown at Youngstown State University December 3, 2018

**On December 3, 2018, Day turn of the YSU Police Department consisted of the following;**

Sgt. John Spencer

Officer Deanna Bryant

Officer Leonard Sliwinski

**Working also were the following;**

Chief Shawn Varso

Lt. Randy Williams, Investigations

Lt. Dennis Godoy, Uniform Division

Officer Doug Pusateri, Investigations

Officer William Rogner, Administrative Officer

Dispatcher Timothy Varso

**Additional YSU Police Personnel responding after Incident began**

Sgt. William Mays

Officer Terry Round

Officer Don Cox

Dispatcher Adam Guerrieri

Dispatcher Stacey Adger

## **Additional Law Enforcement responding**

Youngstown Police Department

Ohio State Highway Patrol

Campbell Police Department

Mahoning Valley Law Enforcement Task Force

ATF Task Force

## **Summary of events preceding the Lockdown**

On the morning of December 3, 2018, Dennis Hubbert and Chamia Allen had a verbal confrontation at the Kilcawley Center computer lab behind the information desk. Shortly after, Chamia Allen uses her cell phone to call her brother Robert Allen. Based on multiple witness statements she was calling her brother Robert to initiate a confrontation between her brother and Dennis Hubbert. At approximately 11:03 hrs. Robert Allen arrives at Kilcawley Center via the main north doors and meets with his sister Chamia. They then proceed west down the hall toward the Rec Center where they encounter Hubbert.

What is described as a pushing and shoving match between Dennis Hubbert and Robert Allen then ensues. Hubbert starts to make loud comments that were heard by YSU Student employee Rebecca Wolke. Wolke describes hearing the following spoken by Hubbert, "You going to shoot me with that 9 millimeter.", "You going to shoot me with that gun." Wolke then states that Hubbert came to her desk and stating, "Call the police, this guy wants to fight me and he has a gun." Wolke immediately called the Police.

At the time the fight was going on, there was a large group of bystanders watching. Included were friends and family members of both Hubbert and the Allen's. As soon as Hubbert ran to the desk, both Robert and Chamia Allen left in the direction of the Rec Center. Upon arrival of Officer Bryant, the rest of the individuals with the exception of Hubbert and a friend immediately left the scene. Hubbert initially attempted to leave and stated that there was no gun. He immediately changed the story and said that there was a gun. Additional officers then began to arrive on the scene.

## Timeline of the Incident

- 10:00-10:23** Initial incident in Computer Lab at Kilcawley Center between Dennis Hubbert and Chamia Allen. Hubbert leaves the lab first. Chamia then is seen leaving the lab while on the phone. (Chamia states at some point she called her Brother Robert Allen and told him of the altercation).
- 11:01-11:07** Chamia Allen is seen on CCTV meeting Robert Allen who is coming in the North Doors of Kilcawley Center. The group then goes to the hallway west of the info desk and it appears words are exchanged. Dennis Hubbert appears to get into a verbal/shoving match with Robert Allen. The parties then all go outside to the area at the top of the steps between Kilcawley Center and the Rec Center. No activity can be seen clearly at this point.
- 11:07** Dennis Hubbert comes over and tells Rebecca Wolke, who is the student employee at the desk of Penguin Crossing, that someone had pulled a gun on him. Wolke states that prior to Dennis Hubbert coming to the desk she heard him state "You going to shoot me with that 9 millimeter.", "You going to shoot me with that gun."
- Rebecca Wolke then called Police and stated that there was a fight and someone had a gun.
- During this time most of the witnesses along with Robert and Chamia Allen leave the scene. Dennis Hubbert remains at the scene.
- 11:07-11:21** Officer Bryant arrives on scene. Sgt. Spencer and Officer Sliwinski arrive 30 seconds later. Officer Bryant attempts to interview Dennis Hubbert. Hubbert initially states that he doesn't want anything to do with the Police and states that there was no gun. Hubbert then tries to leave. Hubbert is advised by officers that he cannot leave. Hubbert then tells officers that the suspect did have a gun.
- Lt. Williams and Officer Pusateri then arrive on scene and attempt to get more information. After further questioning, Hubbert gives the name of Robert Allen as the suspect.
- 11:21-11:30** Decision is made by Chief Varso to put campus into Lockdown. Chief advises AVP Tirone.
- Penguin Alert messages are crafted and sent out to campus advising;



***The Campus is in lockdown. A suspect is currently at large with a firearm. Last seen by Rec Center.***

A second message was sent immediately after the first;

***All exterior doors are to be locked. All office doors locked. Shelter in place till further notice.***

- 11:31** Initial Penguin Alert messages are being received by campus. Radio broadcasts are made to Facilities to begin Lockdown of Campus Buildings. Simplex voice alerts are made to all campus advising of the lockdown, and to remain in place. Radio communication is made to Youngstown Police Department via Countywide Radio System advising of the Lockdown.
- 11:51** Dennis Hubbert gives the description of Robert Allen as: Black Male, Black Hoodie, Red and White lettering, Dreadlocks, and a black backpack.
- 12:01** Information regarding Robert Allen's description is broadcast over Penguin Alert.
- 12:15-12:30** Lt. Williams and Officer Pusateri from YSU along with D/Sgt. Mike Lambert from YPD with various Detectives from the ATF Task Force make contact with Robert Allen through his mother and sister who are speaking to him via cellphone and ask him to come to the YSU Police Department.
- 12:30-1:12** Chamia Allen, who has come to the YSU Police Department convinces Robert to turn himself in. During this time Officer Pusateri is interviewing Dennis Hubbert. Officer Rogner has been reviewing CCTV footage of the incident. Sgt. Spencer and Officer Sliwinski, who were on day turn at the time, are joined by Sgt. Mays, Officer Terry Round, and Officer Don Cox, who have come from home to YSU to assist. They are assisted by YPD and Ohio Highway Patrol sweeping areas west of Kilcawley Center looking for Robert Allen.
- 1:12** Robert Allen arrives at the YSU Police Station. This information is relayed to AVP Tirone by Chief Varso.
- 1:13** Message is sent and received via Penguin Alert that Lockdown is lifted.

## **Police Debrief conducted on December 6**

The following is summary of the debrief conducted by Chief Varso with AVP Tirone, Lt. Godoy Uniform Division Commander, Sgt. John Spencer, Day turn Supervisor, and Sgt William Mays, Afternoon Turn Supervisor who was present during the lockdown. The Debrief was intended to review YSU Police Actions during the Lockdown.

### Initial Call Received

***Initial Call on radio was made over Channel 3. There are continuing issues with the main channel, Channel 2. This was rectified at the beginning of January with the installation of the new radio system.***

### Initial Response by Officers

***All officers sent to the scene arrived in less than 1 minute. YSU Police Officers are trained in Single Officer Response to Active Shooting Situations. The responding officers responded to this situation quickly with that as their focus.***

### Initial Information Received by Officers

***There was a delay in receiving the information in Dispatch about the identity of the suspect. Dennis Hubbert was not cooperative with Officers on Scene.***

### Initial Message sent on Rave

***Initial Message sent via Penguin Alert both mentioned that the campus was in lockdown along with Shelter in place. After reviewing comments and listening to feedback from campus, this did cause some confusion. This will be rectified during our ALICE and Faculty staff training. Additionally other training mediums such as posting instructional videos on the University web page giving instruction on the differentiation between Lockdown and Shelter in Place.***

### Initial Messages sent out via Simplex

***Feedback indicates that the voice messages broadcast in the initial stages of the incident were helpful. Numerous areas on Campus indicated that they had difficulty in hearing the message.***

**Chief Varso along with Officer Rogner and Dispatcher Guerrieri conducted testing of the Simplex System between December 19th and January 5th. All building were tested with individual areas being specifically looked at. There are areas of some campus buildings that are not functioning. This report was provided to Facilities on January 8<sup>th</sup>.**

Initial Notification to YPD.

**This incident highlighted the danger and difficulty of not being on the County Radio System. There was one portable radio in Dispatch to communicate with Youngstown Police Dispatch. This caused some delay and confusion in information sharing with YPD.**

**This has been rectified. Installation of the new radio system occurred in January.**

Response of outside YSU Personnel

**Once it was known area wide that there was a subject with a gun at YSU, numerous agencies began calling YSU PD Dispatch to enquire where they should respond to. With one Dispatcher on Duty at the time, it was difficult to prioritize those calls. Chief Varso began to field the enquiries from Outside LE requesting that they be on Standby.**

**It was discussed during the debrief of the need to communicate to outside Law Enforcement Agencies who would be responding to a potential emergency on campus, specifically YPD, MCSO, and OSP. There is a need for a common communication plan to be utilized along with potential staging areas for campus identified. This information can be communicated through the Mahoning Valley Law Enforcement Executives Association.**

Response of YSUPD off Duty

**We had 3 officers and 2 Dispatchers who responded from home without being notified. Their help was appreciated. There is a separate message group within Penguin Alert that would be utilized by sending a message out to all police personnel to report to work.**

**YPD, OSP and YSUPD officers on scene along with YSUPD Officers already there were sufficient at the time given the circumstances of the incident.**

#### Initial Investigation (Identity of Suspect and Location)

***There was some difficulty in using Robert Allen's mother and sister as a third party intermediary. More control and direction should have been exerted over their texts and phone messages to Robert. In addition to them being on station, Dennis Hubbert was also on station which caused further issues with all the parties.***

***More supervision from an initial Investigative standpoint is needed. Lt. Williams will address the situation and develop a plan focusing initially on intelligence gathering during an incident and its transition to investigation post incident.***

#### Victim and Witnesses on Station

***As stated, there was tension between Allen and Hubbert Families. Large groups of both families began to arrive on station. They were kept apart inside the building, but there were insufficient officers on station to provide security in the Parking Lot. As soon as Dennis Hubbert left the station, he engaged with Chamia Allen and other family members in the parking lot.***

***As a result of the fight Hubbert, his mother, and Chamia Allen were charged with Disorderly Conduct.***

***This should be rectified with providing security outside the Police Building in the event of an emergency.***

#### Sweep of Campus and Search

***A sweep of the areas around the Campus periphery began when the additional YSU, YPD and OSP personnel arrived on scene.***

***There was an initial search of Kilcawley Center, the REC Center, and Inner Core by Sgt. Spencer and Officer Sliwinski as soon as they arrived on scene of the initial call. A more comprehensive Search was not conducted until later when the additional YSUPD and OSP personnel under the supervision of Lt. Godoy.***

***Sgt. Spencer and Officer Sliwinski remained in the area immediately after the initial call continuing the search.***

## Students and Faculty Response to Lockdown

***After reviewing the feedback of the incident it is apparent that there is a need for additional expanded training for both students and staff. The Department will be making a large push of ALICE Training in February. Specialized training for the Faculty along with ALICE was offered in February.***

***There were numerous examples of individuals particularly students who had ALICE training and were able to assist their fellow students.***

## Surrender of Suspect

***The surrender of Robert Allen went off with no problems. Allen's mother later related to the Chief that she appreciated the situation ended the way it did.***

## Lifting Lockdown

***The information that Allen had surrendered was immediately communicated to AVP Tirone. The Lockdown was able to be lifted within minutes of Allen entering the station.***

## **Post Incident Investigation**

Lt. Williams and Officer Pusateri conducted the investigation on behalf of the YSU Police Department. They were able to identify the suspects and witnesses as well as the events of the incident using CCTV footage. 5-6 hours were spent viewing approximately 25 different camera views of CCTV footage. 12 individual witnesses were identified from CCTV footage and interviewed by Lt. Williams and Officer Pusateri.

After reviewing CCTV footage and interviewing witnesses, there was no evidence of a firearm found.

After consultation with Youngstown City Law Director Jeff Limbian, Robert Allen and Dennis Hubbert were charged with Inducing Panic. In addition Robert Allen had been taken into custody the day of the incident on a Warrant unrelated to this case.

Robert Allen plead to Criminal Mischief, a Misdemeanor 3. He was given one year probation. Robert Allen was issued a persona non grata order by Youngstown State University.

Dennis Hubbert plead to Inducing Panic, Misdemeanor 1. He was also given a one year probation. He was expelled from Youngstown State University.

Chamia Allen was expelled from Youngstown State University.

### **Issues to be addressed by Police**

- Plan to be developed to coordinate witness and victim information gathering and interviews during a crisis situation. **Lt. Williams responsible.**
- Increased training in ALICE and basic knowledge for Emergency Situations on Campus. **ALICE training was organized in 8 sessions during the month of February.**

**Officer Don Cox and Officer William Rogner will provide basic training for Faculty and Staff on Emergency Plan and information needed in a Lockdown.**

**YSU Police along with Marketing and Communications will develop other informational mediums to disseminate information about Lockdowns to campus.**

- Development of an External Public Safety Response Plan. Include information that can be used when a catastrophe strikes Campus for Outside Public Safety entities responding to campus. **Chief Varso responsible.**
- Address physical security issues of the YSU Police Building in the event of an emergency. **Lt. Remias and Lt. Godoy responsible.**
- Provide input to Facilities on strengthening physical security of campus buildings specifically locking and securing doors. **Chief Varso responsible.**

## **Steps the YSU Police taken in response to the Lockdown to improve campus safety.**

- 8 large scale ALICE training sessions were offered to Campus in the month of February. Additional training sessions are being planned for this Semester.
- Additional training on Emergency Plans and Lockdowns are being planned for this semester.
- The Simplex Mass Communication Public Address System was tested in all buildings during Winter Break by the Police Department. Maintenance issues were reported to Facilities for repair.
- A monthly informational topic is being sent to campus by Chief Varso. The first topic, Who are the YSU Police and how can you contact them was sent out the beginning of February. Additional training videos for campus on the subjects of what to do in a lockdown and other information is currently being developed by the Police Department and Marketing and Communications.
- The new YSU Police Radio System was made operational this January.

## Youngstown State University Lecture Series

YSU has three lecture Series: Skeggs, Thomas and Centofanti. The purpose of all is to advocate social consciousness and to provoke thought and dialogue through inspirational lecturers. The Series seek to bring in speakers of diverse backgrounds and areas of expertise to appeal to and challenge all audiences. The lectures are always free and open to the public because of the generosity of the Skeggs, Thomas and Centofanti families. In addition to the large community presentations, speakers are asked to conduct specialized seminars for YSU student providing once-in-a-lifetime opportunities. These lectures are true assets to the YSU campus and the entire community.

The Skeggs Lecture Series was founded in 1966 as a tribute to Leonard T. Skeggs for the vital role he played in the foundation of Youngstown State University. Mr. Skeggs came to Youngstown in 1919 to serve as Educational, then General Secretary for the YMCA. He believed that Youngstown should have its own college to provide everyone with the opportunity to further their education. Under his initial leadership, YSU has grown to become the impressive urban university that it is today.

This semi-annual Skeggs Lecture Series is made up of speakers who are chosen from any of the arts and sciences on the basis of their education and ability to inspire young people. Speakers have included Tom Brokaw, Anderson Cooper, Jane Goodall, Toni Morrison, Ronald Reagan, Cornel West and Margaret Thatcher.

The Paul and Marguerite Thomas Colloquium Series on Free Enterprise began in 1981 in honor of the Thomases and their involvement in the business community and interest in the community at large. Mr. Thomas was a CPA for Packer Thomas, Vice President of Superior Industries, Director of Easco Corporation and Trustee of the Mahoning Valley Economic Development.

The aim of the Colloquium is to provide a series of outstanding lectures or workshops by recognized leaders in business, economics and finance for both the public and academic communities. Previous speakers have included: Anu Shulka, Maxine Clark, Patrick Calhoun, Richard McCormack and Andrew Winston.

The Centofanti Symposium was established in 2013 in memory of James Centofanti, a Marine who served in World War II, successful business owner, philanthropist and horseman. Mr. Centofanti was a long-time member of the Board of Directors of Farmers National Bank and a generous supporter of many educational and community-based initiatives. He was a charitable individual who believed everyone has a responsibility to help those in need.

The James and Coralie Centofanti Center of Health and Welfare for Vulnerable Populations was founded in 2012 with a \$1 million gift from the Centofanti Foundation. The Centofanti Symposium is a branch of the Center which features nationally recognized speaker speakers on topics regarding the needs of vulnerable populations. Past speakers of the Symposium include: W. Kamau Bell, Soledad O'Brien, Gloria Steinem and Ben Carson.





YOUNGSTOWN STATE UNIVERSITY

# LECTURE SERIES



*“Bringing social consciousness through inspirational lecturers.”*

## Centofanti Annual Symposium

(since 2013)

W. Kamua Bell  
Herman Boone  
Susan Bro  
Tarana Burke  
Benjamin Solomon Carson

Angel Colon  
Ronan Farrow  
Salvatore Augustine Giunta  
Fred Guttenberg  
Sue Klebold

Soledad O'Brien  
Kaitlin Roig  
Gloria Steinem  
Tim Wise

## Thomas Colloquium

(since 1981)

Rhonda Abrams  
Sam Antar  
Johnny Applestix  
Ken Bouyer  
Richard Boyatzis  
Smith Brandon  
Candida Brush  
Ed Burghard  
Patrick Calhoun  
Joseph Carson  
Robin Chase

Maxine Clark  
Gary Daichendt  
Michelle Decker  
Anthony Dellamano  
Debra Dingell  
David Ferguson  
Eddie George  
Donald Graham  
Lori Greiner  
Samuel Grooms  
William Hartwig

Mike Jackson  
Mitchell Joseph  
Guy Kawasaki  
Ben Kedia  
David Kozak  
Mark Kuperman  
Joel Mastervich  
Richard McCormack  
George Mehaffy  
Susan Meisinger  
Patricia Mischic

Blake Mycoskie  
John Osborne  
Tony Patrone  
Kenneth Purfey  
James Reese  
Shamel Rushwin  
Harold Scott  
Veronika Scott  
Anu Shukla  
Bob Sivik  
Richard Sokolov

Jeffrey Stamp  
Kala Stroup  
Luke Visconti  
Scott Voynich  
Paula Wagner  
Joe Wells  
Christopher Wiles  
Andrew Winston  
Ryan Wood

## Skeggs Lecture Series

(since 1966)

Dan Abrams  
Vito Acconci  
Jack Anderson  
Margaret Atwood  
Robert Ballard  
David Baltimore  
Bruno Bettelheim  
Ray Bradbury  
Jane Brody  
Tom Brokaw  
William F. Buckley, Jr.  
Joseph Califano, Jr.  
Benjamin Solomon Carson  
Ray Charles, Jr.  
Alston Chase  
Henry Steele Commager  
Neal Conan  
Anderson Cooper  
Jeff Corwin  
Mario Cuomo

Michael DeBakey  
Elizabeth Dole  
Abba Eban  
Albert Ellis  
Sam J. Ervin, Jr.  
Douglas Fraser  
David Frost  
R. Buckminster Fuller  
John Kenneth Galbraith  
David Gergen  
Gabby Giffords  
Arthur Goldberg  
Marshall Goldman  
Barry Goldwater  
Jane Goodall  
Doris Kearns Goodwin  
Nancy Grace  
Brian Greene  
Mark Hatfield  
Edward Heath  
Sidney Hook

Donald Johanson  
Mark Kelly  
Raymond Kelly  
Clark Kerr  
James Kilpatrick  
Jeane Kirkpatrick  
C. Everett Koop  
William Kunstler  
Wally Lamb  
Richard Lamm  
Meave Leakey  
Max Lerner  
Mara Liasson  
Branford Marsalis  
Margaret Mead  
Edwin Meese  
Karl Menninger  
Toni Morrison  
Daniel Patrick Moynihan  
Edwin Newman  
C. Northcote Parkinson

Valerie Plame  
Colin Powell  
William Proxmire  
William Raspberry  
Ronald Reagan  
Mark Russell  
Vladimir Sakharov  
Jonas Salk  
Arthur Schlesinger, Jr.  
Eric Schlosser  
Pat Schroeder  
David Sedaris  
Martin Sheen  
Arkady Shevchenko  
Beverly Sills  
Kevin Smith  
Shoshanna Sofaer  
Theodore Sorenson  
Atheletan Spilhaus  
Ben Stein  
David Tawei Lee

Margaret Thatcher  
Calvin Trillin  
Mark Van Doren  
Terry Waite  
James Watson  
Robert C. Weaver  
Cornel West  
Marina Whitman  
Tom Wicker  
George Will  
Betty Williams  
Fred Wilson  
Nathan Wolfe  
Bob Woodward  
Andrew Young



*and proud.*

# January 2019

January 2019							February 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5							1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	
27	28	29	30	31			24	25	26	27	28			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
			<b>SPOT Spring Q #1</b> <b>w/ save the dates</b>			
27	28	29	30	31	1	2
<b>This Week @ YSU</b> <b>SPOT asks...</b>		<b>Tinto Invite</b>				

# February 2019

February 2019							March 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	28	29	30	31	1	2	3	4	5	6	7	8	9
3	4	5	6	7	8	9	10	11	12	13	14	15	16
10	11	12	13	14	15	16	17	18	19	20	21	22	23
17	18	19	20	21	22	23	24	25	26	27	28	29	30
24	25	26	27	28			31	1	2	3	4	5	6

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
	<i>This Week @ YSU Tinto Graphic</i>	<i>Tinto Reminder Spring Q#2</i>	<i>Academic Senate</i>			
10	11	12	13	14	15	16
	<i>This Week @ YSU Tinto in Events SPOT asks...</i>		<i>FDP Tinto Reminder (a.m.)</i>			
			<i>Vincent Tinto</i>			
17	18	19	20	21	22	23
			<i>SPOT Spring Q #3 w/ resp. from 1 &amp; 2</i>			
24	25	26	27	28	1	2
	<i>This Week @ YSU SPOT asks...</i>					

# March 2019

March 2019							April 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	1	2
3	4	5	6 <i>Academic Senate</i>	7	8	9
			McGee Invite Spring Q#4			
10	11	12	13 <b>SPRING BREAK</b>	14	15	16
← This Week @ YSU SPOT asks... →						
17	18	19	20	21	22	23
			McGee Reminder			
24	25	26	27	28	29	30
	This Week @ YSU McGee Graphic		SPOT Spring Q #5 w/ resp. from 3 & 4		FDP McGee Reminder (p.m.)	
31	1	2	3	4	5	6

# April 2019

April 2019							May 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 This Week @ YSU McGee in Events SPOT asks... <i>Jon McGee</i>	2	3 <i>Academic Senate</i>  SPOT Announce Forum	4	5	6
7	8  This Week @ YSU SPOT asks... Forum Graphic	9	10  SPOT Spring Q#6	11	12	13
14	15  This Week @ YSU Forum in Events	16	17 FDP Forum Reminder (a.m.)  <i>Campus Forum</i>	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

**YSUF Gift Processing Summary - Oct., 2018 - Dec., 2018 Vs. Oct., 2017 - Dec., 2017**

	<u>Total Oct., 2018 - Dec., 2018</u>	<u>Total Oct., 2017 - Dec., 2017</u>	<u>Difference 2018/2017</u>
<b>Development (New Gifts and New Pledges):</b>			
YSU	\$587,519.51	\$1,164,973.96	-\$577,454.45
YSUF	\$3,362,221.35	\$3,828,359.88	-\$466,138.53
Total Development (New Gifts and New Pledges)	\$3,949,740.86	\$4,993,333.84	-\$1,043,592.98
Planned Giving/Charitable Gift Annuities	\$35,000.00	\$1,520,528.50	-\$1,485,528.50
<b>Pledge Payments (For Pledges Currently or Previously Included as Development):</b>			
YSU	\$1,156,985.38	\$2,046,588.44	-\$889,603.06
YSUF	\$407,904.31	\$2,475,730.60	-\$2,067,826.29
Total Pledge Payments	\$1,564,889.69	\$4,522,319.04	-\$2,957,429.35
<b>Non-Gift Clearing - YSU</b>	\$0.00	\$18,955.00	-\$18,955.00
<b>Non-Gift Clearing - YSUF</b>	\$0.00	\$0.00	\$0.00
Number of New Gifts	1,906	2,243	-337
Number of Pledges	55	72	-17
Number of Payments	264	360	-96
Number of Planned Gifts/Charitable Gift Annuities	2	7	-5
Non-Gift Clearing	0	89	-89