



**YOUNGSTOWN
STATE
UNIVERSITY**

**BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE
John R. Jakubek, Chair
Anita A. Hackstedde, Vice Chair
All Trustees are Members**

**BACKGROUND MATERIALS
Wednesday, March 6, 2019**

- 1. Budget and Interfund Transfers for the Quarter Ending December 31, 2018,
Reportable under Policy Number 3356-3-11.1, Budget Transfers** **Tab 1**
- 2. Diversity and EDGE Spend Report** **Tab 2**
Second quarter Diversity Spend Report with detail.



YOUNGSTOWN STATE UNIVERSITY
Reportable Budget and Interfund Transfers
Quarter Ended December 31, 2018

BUDGET TRANSFERS WITHIN THE OPERATING BUDGET (i.e., General Fund and Auxiliaries):

FROM	TO	AMOUNT	REASON
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None.

TRANSFERS OUTSIDE OF THE OPERATING BUDGET:

FROM	TO	AMOUNT	REASON
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Various Funds	Operating Carry Fwd (Designated Fund)	\$2,076,609	Approved by Board in September.
Various Funds	Strategic Initiatives (Designated Fund)	\$200,000	Approved by Board in September.
Covelli Sports Complex Gift Fund (Restricted Fund)	Covelli Sports Complex Tennis and Bowling Alley (Restricted Fund)	\$500,000	Transfer to fund project.
Fifth Ave Improvements (Unrestricted Plant Fund)	Indoor Tennis & Bowling Alley (Unrestricted Plant Fund)	\$250,000	Transfer to fund project.
Lyden House Window Replacement PH1 (Auxiliary Plant Fund)	Housing Services Plant Reserve (Auxiliary Plant Fund)	\$175,000	Transfer to replenish plant reserve for portion of scholarship deficit funding.
General Fund	Technology Refresh (Designated Fund)	\$150,397	Transfer to fund non-academic technology refresh program.
Continuing Education Fund (Unrestricted Fund)	Technology Refresh (Designated Fund)	\$46,882	Transfer to fund non-academic technology refresh program.
Intercollegiate Athletics (Auxiliary Fund)	Athletic Renovations (Unrestricted Plant Fund)	\$46,000	Transfer to fund locker room renovation project.
Ohio BMV License Plate Scholarship Fund (Restricted Fund)	Ohio BMV Scholarship for Excellence Fund (Restricted Fund)	\$41,067	Transfer to fund portion of Scholarships for Excellence.

TRANSFERS OUTSIDE OF THE OPERATING BUDGET:

FROM	TO	AMOUNT	REASON
John & Lucille Fedor Schol Endow (Restricted Endowment Spending Fund)	Scholarship Reserve Fund (Designated Fund)	\$36,017	Transfer FY19 endowment interest distribution to scholarship reserve fund.
College Fee Fund (Designated Fund)	BCOE Room Renovations (Unrestricted Plant Fund)	\$31,453	Transfer to fund renovation project.
STEM Restricted Gifts (Restricted Fund)	Moser Hall 1320/1325 Project (Restricted Plant Fund)	\$27,500	Transfer to fund portion of renovation project.
Kilcawley Center (Auxiliary Fund)	Technology Refresh (Designated Fund)	\$27,479	Transfer to fund non-academic technology refresh program.
Lyden House Window Replacement PH2 (Auxiliary Plant Fund)	Housing Services Plant Reserve (Auxiliary Plant Fund)	\$25,000	Transfer to replenish plant reserve for portion of scholarship deficit funding.
General Fund	Employee Wellness Program (Designated Fund)	\$25,000	Transfer to augment funding for the Employee Wellness program.

Youngstown State University
Fiscal Year 2019 Second Quarter Diversity Spend Report
October 1, 2018 through December 31, 2018

	FY2019				FY2018			
	2nd QTR	Percent of Addressable	YTD	Percent of Addressable	2nd QTR	Percent of Addressable	YTD	Percent of Addressable
Diversity Spend - Goods and Services (excludes EDGE and construction)								
MBE - Ohio Certified	\$ 409,689	8.79%	\$ 487,370	4.93%	\$ 138,347	2.95%	\$ 411,918.00	4.46%
MBE - Other Certified	380	0.01%	453	0.00%	91	0.00%	208	0.00%
Disability Challenged	127,257	2.73%	248,514	2.52%	129,859	2.77%	211,338	2.29%
Recycled Materials	2,915	0.06%	7,935	0.08%	21,376	0.46%	41,754	0.45%
Veteran Owned	5,356	0.11%	47,578	0.48%	6,693	0.14%	11,087	0.12%
Woman Owned	15,252	0.33%	22,605	0.23%	49,035	1.05%	87,535	0.95%
Total Diversity Spend	\$ 560,848	12.04%	\$ 814,454	8.25%	\$ 345,401	7.38%	\$ 763,840	8.26%
Total Addressable Spend - Goods and Services	\$ 4,658,498	100.00%	\$ 9,876,309	100.00%	\$ 4,681,853	100.00%	\$ 9,243,056	100.00%
EDGE Spend - Goods, Services, and Construction								
EDGE - Ohio Certified - Construction	\$ 71,665	1.02%	\$ 435,290	2.51%	\$ 179,857	1.79%	\$ 431,451	2.26%
Total EDGE Spend	\$ 71,665	1.02%	\$ 435,290	2.51%	\$ 179,857	1.79%	\$ 431,451	2.26%
Total Addressable Spend - Goods, Services, and Construction	\$ 7,031,835	100.00%	\$ 17,340,381	100.00%	\$ 10,060,390	100.00%	\$ 19,093,464	100.00%

Definitions:

MBE (Minority Business Enterprise): The MBE program is designed to assist minority businesses in obtaining state government contracts for goods and services. (Unlike the Encouraging Diversity, Growth and Equity program, the MBE program does not apply to construction contracts.) The State of Ohio developed the program because it recognized the need to encourage, nurture and support the growth of minority businesses to foster their development and increase the number of qualified competitors in the marketplace.

EDGE (Encouraging Diversity, Growth, and Equity Program): The EDGE program is designed to assist socially and economically disadvantaged businesses in obtaining state government contracts in the following areas: construction, architecture and engineering; professional services; goods and services; and information technology services. (In contrast to the Minority Business Enterprise program, the EDGE program does apply to construction contracts.) The State of Ohio developed the program because it recognizes the need to encourage, nurture, and support the growth of economically and socially disadvantaged businesses to foster their development and increase the number of qualified competitors in the marketplace.

Youngstown State University
Diversity Spend Detail Report - Goods and Services
(excludes EDGE and construction)
October 1, 2018 through December 31, 2018

Minority Business Enterprise (MBE) - Ohio Certified

Name	Address	Type of Contract	Purchases
B R Johnson Cleaning Services	P.O. Box 282, Akron, Ohio 44309	Janitorial Services	\$ 93,341
Brown Enterprise Solutions	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Computer Supplies	316,348
Subtotal - MBE - Ohio Certified			\$ 409,689

Minority Business Enterprise (MBE) - Other Certified

Name	Address	Type of Contract	Purchases
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	\$ 380
Subtotal - MBE - Other Certified			\$ 380

Disability Challenged

Name	Address	Type of Contract	Purchases
Compass Family Services	535 Marmion Avenue, Youngstown, Ohio 44502	Janitorial Services	\$ 127,257
Subtotal - Disability Challenged			\$ 127,257

Recycled Materials

Name	Address	Type of Contract	Purchases
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	\$ 2,915
Subtotal - Recycled Materials			\$ 2,915

Veteran Owned

Name	Address	Type of Contract	Purchases
McRoyal Industries Inc.	1421 Lilac Street, Youngstown, Ohio 44502	Maintenance Supplies	\$ 3,626
Roby Supply	42 North Torrence Street, Dayton, Ohio 45403	Janitorial Supplies	1,730
Subtotal - Veteran Owned			\$ 5,356

Woman Owned

Name	Address	Type of Contract	Purchases
Data Ticket Inc.	4600 Campus Drive, Newport Beach, California 92660	Parking Software	\$ 341
Fondriest Environmental Inc.	2091 Exchange Court, Fairborn, Ohio 45324	Laboratory Equipment	4,983
Kdc	2100 Babcock Blvd, Pittsburgh, Pennsylvania 15209	Maintenance Supplies	3,107
Protect-N-Shred	P.O. Box 85, Cortland, Ohio 44410	Document Shredding	1,644
Roar Postal Supplies & Solutions	10600 W. 108th Terrace, Overland Park, Kansas 66210	Postal Supplies	313
Ryan Carpet Sales & Services Inc.	70 Victoria Road, Austintown, Ohio 44515	Flooring	4,092
Union Eyes Optical Inc.	Suite B, 229 Churchill Hubbard Road, Youngstown, Ohio 44505	Public Safety Supplies	400
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	372
	Subtotal - Woman Owned		\$ 15,252
	Total Diversity Spend		\$ 560,848

Youngstown State University
EDGE Spend Detail Report
October 1, 2018 through December 31, 2018

Encouraging Diversity, Growth, and Equity (EDGE) - Ohio Certified
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Name	Address	Project	Purchases
Western Reserve Mechanical	3041 South Main Street, Niles, Ohio 44446	Campus Utility Distribution	\$ 8,540
River City Building Solutions	19885 Detroit Road, Cleveland, Ohio 44116	Ward Beecher Biology Renovations	31,000
Power Tool and Supply	3699 Leharps Road, Youngstown, Ohio 44515	Ward Beecher Biology Renovations	32,125
MCM Services	PO Box 696, Grand River, Ohio 44045	Ward Beecher Science Hall Structural Imp.	650
	Total EDGE Spend		<u>\$ 71,665</u>