



**YOUNGSTOWN  
STATE  
UNIVERSITY**

**BOARD OF TRUSTEES  
INSTITUTIONAL ENGAGEMENT COMMITTEE**

**Anita A. Hackstedde, Chair  
Allen L. Ryan, Jr., Vice Chair  
All Trustees are Members**

**Tuesday, September 19, 2023  
2:30 p.m. or immediately following  
previous meeting**

**Tod Hall  
Board Meeting Room**

**AGENDA**

- A. Disposition of Minutes for Meeting Held June 21, 2023**
- B. Old Business**
- C. Committee Items**

**1. YSU Bylaws and Ohio Revised Code required reports and actions per  
quarterly committee meetings**

**2. Institutional Engagement Action Items**

**Tab C.2.a. = Tab 1 a. Resolution to Modify Alcoholic Beverages on Campus, Policy 3356-5-10**  
Greg Morgione, Associate General Counsel and Shannon Tirone, Associate Vice  
President University Relations will report.

**Tab C.2.b. = Tab 2 b. Resolution to Approve Student Scholarships & Grants, Administration, and  
Awarding, Policy 3356-8-10**  
? will report.

**3. Institutional Engagement Discussion Items**

**Tab C.3.a. = Tab 3 a. YSU Foundation Quarterly Gift Report**  
The YSU Foundation received 721 outright gifts and 11 pledges totaling  
\$2,921,433.39, pledge payments totaling \$431,263.07 and 4 new planned gift  
commitments totaling \$160,000.00 for the fourth quarter of Fiscal Year  
2023.  
Paul McFadden, President YSU Foundation will report.

**Tab C.3.b. = Tab 4 b. Fall 2023 Enrollment Report**  
Mike Sherman, Vice President Student Affairs, Institutional Effectiveness, and  
Board Professional will report.

**D. New Business**

**E. Adjournment**



**YOUNGSTOWN  
STATE  
UNIVERSITY**

**RESOLUTION TO MODIFY  
ALCOHOLIC BEVERAGES ON CAMPUS POLICY 3356-5-10**

**WHEREAS**, University Policies are being reviewed and reconceptualized on an ongoing basis; and

**WHEREAS**, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

**WHEREAS**, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby approve the modification of the University Policy stated above and attached hereto.

**Board of Trustees Meeting  
September 20, 2023  
YR 2023-**

**3356-5-10 Alcoholic beverages on campus.**

Responsible Division/Office: University Relations  
 Responsible Officer: Associate Vice President of University Relations  
 Revision History: March 1999, March 2010, September 2015;  
 March 2018, September 2023  
 Board Committee: Institutional Engagement  
 Effective Date: ~~March 15, 2018~~ September 20, 2023  
 Next Review: 20232028

- (A) Policy statement The associate vice president of university relations, or his/her designee, shall be responsible for the development, implementation, and enforcement of procedures pertaining to the control, sale, consumption, and use of alcoholic beverages on property or in facilities owned or controlled by the university and at off-campus events sponsored by the university. The use of alcoholic beverages on university premises is only allowed if consistent with state laws and university ~~regulations-policies~~ and only when it will not interfere with the decorum and academic atmosphere of the campus.
- (B) Parameters
- (1) The university may permit the sale and/or consumption of beer, liquor and/or wine at events that are sponsored by recognized university entities, including but not limited to divisions, colleges, departments, administrative units, and educational/professional groups and by non-university groups appropriate to the university's mission. Any student organization wishing to sell or consume beer, liquor and/or wine at an event must receive prior approval from the ~~associate~~ director of student activities or his/her designee.
  - (2) ~~On-campus advertising~~ Advertising, promotion, or marketing of alcoholic beverages is prohibited except as authorized by the associate vice president of university relations or his/her designee.
  - (3) A working staff member and at least one university police officer must be present at university events where alcohol is sold or served.

- (4) All events selling or serving alcoholic beverages must be supervised by a qualified bartender. A qualified bartender is an individual who is at least twenty-one years of age and has knowledge and experience regarding the sale of alcoholic beverages and appropriate legal responsibilities.
- (5) Annually, the university's food service vendor will purchase an alcoholic beverage permit from the Ohio division of liquor control. The area covered by the permit is the campus core, defined as south of the Madison avenue expressway, north of Lincoln avenue, west of Wick avenue, and east of Fifth avenue, with the exception of Stambaugh stadium, the Watson and Tressel training center, and Beeghly center.
- ~~(6)~~ Annually, the university's athletic concessions vendor will purchase an alcoholic beverage permit from the Ohio division of liquor control. The area covered by the permit is Stambaugh stadium, except for the DeBartolo stadium club and loges, the Watson and Tressel training center, and Beeghly Center, except for the Coaches Court.
- ~~(4)(7)~~ If the event is within the area covered by ~~the~~ permit, all alcohol served must be purchased by the sponsoring organization from the university's food service vendor or the university's athletic concessions vendor, as applicable.
- ~~(7)(8)~~ If the event is held on university property outside the permit premise:
  - (a) Liquor, beer and/or wine must be delivered to the location of the event and removed after the event. ~~Exceptions to the requirement must be submitted in writing prior to the event to the office of university events and approved by the associate vice president of university relations.~~
  - (b) Alcoholic beverages cannot be sold and the cost of the alcoholic beverages may not be included in the cost of the event ticket or in any meal costs unless the individual or group holding the event ("sponsor") obtains a temporary Ohio division of liquor control ~~F2~~ permit, which must be

approved in writing by the university chief of police prior to the event.

(c) The sponsor of ~~an the event in Stambaugh stadium, the Watson and Tressel training center, or Beeghly center~~ must employ a qualified bartender. The bartender must supervise the sale and/or dispensing of alcoholic beverages.

(d) Events outside the permit area must comply with all requirements of this policy unless specifically excepted pursuant to this policy.

~~(8)(9)~~ All servers of alcoholic beverages must be a qualified bartender at least twenty-one years of age.

~~(9)(10)~~ Bartenders and other servers may not consume alcoholic beverages at any time during the scheduled event and are not permitted to sell or dispense alcoholic beverages if intoxicated.

~~(10)(11)~~ The service of alcoholic beverage on property owned or controlled by the university will be in compliance with applicable state and local laws and university policies and procedures.

~~(11)(12)~~ Any organization or group that sponsors an event in which alcoholic beverages are served on campus is responsible for compliance with all laws, policies, procedures and regulations, and for administering and supervising the event.

~~(12)(13)~~ All on-campus events at which alcoholic beverages are served are subject to university oversight. Violations of state/local laws or university policy/rules will be grounds to cancel the event and may result in additional sanctions.

~~(13)(14)~~ Non-alcoholic beverages and a variety of foods must be available in quantities sufficient for all guests whenever alcoholic beverages are served. Such beverages and food must be visible and available and not contingent on the purchase of alcohol.

~~(14)(15)~~ Alcoholic beverages may not be brought into an event by an individual or group when alcoholic beverages are being served, except for private use in Stambaugh stadium, the Watson and

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~~Tressel training center, and Beeghly center being held within an area covered by a liquor permit.~~

~~(15)(16)~~ Intoxicated individuals will not be served, nor may they possess or consume alcoholic beverages at any on-campus event.

~~(16)(17)~~ Alcoholic beverages may not be served to anyone unable to provide proof of being twenty-one years of age or older.

~~(17)(18)~~ Under no circumstances may any alcoholic beverages be permitted to leave the approved area of the event.

~~(18)(19)~~ Gambling and gambling devices are not permitted at any on-campus event where alcoholic beverages are served.

~~(19)(20)~~ Alcoholic beverages may not be purchased with state funds.

~~(20)(21)~~ University police must be present at all times during an event in which alcohol is served.

~~(21)(22)~~ Events at which alcoholic beverages are available may not exceed six hours in length, unless a written request for exception has been approved by the associate vice president of university affairs relations at least two weeks prior to the scheduled date of the event. Sale or service of alcoholic beverages must be discontinued at least one hour prior to the conclusion of any event that is scheduled to last four or more hours.

~~(22)(23)~~ Activities that serve to promote the sale or use of alcoholic beverages shall not be associated with university-sponsored events or programs.

~~(23)(24)~~ Events where alcoholic beverages are used, served, or sold will not be sponsored in any manner by any manufacturer, distributor, or retailer of alcoholic beverages. This prohibition does not include acknowledgment of a donor to an event.

~~(24)(25)~~ Events at which alcoholic beverages are sold or served may not have the presence of these beverages or their consumption as

an event theme. At no time during the event may any manner of consumption of these beverages be encouraged.

~~(25)(26)~~ The possession or use of alcoholic beverages in any of the university student residence houses is prohibited. (See [rule 3356-8-01.1 of the Administrative Code](#), university policy 3356-8-01.1, "The Student Code of Conduct" and "University Housing – Resident Handbook.")

(C) University events outside the Ohio division of liquor control permitted area must follow ~~the following~~these additional procedures.

- (1) All university groups or non-university groups wishing to sponsor an event on the campus involving the use of alcoholic beverages must complete an appropriate application and submit it at least two weeks prior to the event to the office of university events or to Kilcawley center.
- (2) If the planned event is scheduled for Kilcawley center, the completed application should be submitted for first review to the ~~vice-president-for-student-experience-executive-director-of-auxiliary-services~~ or his/her designee. If the event is scheduled elsewhere on the campus, the completed application should be submitted to the director of university events to determine the nature of the event, if those projected to attend satisfy appropriate age criteria and the source of funds of payment of alcoholic beverages. All student organization events must be approved by the ~~associate~~ director of student activities or his/her designee.
- (3) If it is determined by the ~~vice-president-of-student-experience-executive-director-of-auxiliary-services~~ and the director of university events or their designee that the use of alcoholic beverages at the event is appropriate, the application will be forwarded to the vice president for finance and business operations for final approval.
- (4) Once a decision has been reached, the vice president ~~of-for~~ finance and business operations will notify either the ~~vice-president-for-student-experience-executive-director-of-auxiliary-services~~ or the director of university events of the status of the application.

(5) The ~~associate-vice-president-of-student-experience-executive-director-of-auxiliary-services~~ or the director of university events will notify the event sponsor of the decision. If the use of alcoholic beverages is approved for the event, notification is also forwarded to the Youngstown state university police and to other departments as needed.

(D) The following additional procedures apply to those on-campus university events outside the area covered by the ~~permit-permits~~ obtained from the Ohio division of liquor control as noted in ~~paragraph-paragraphs~~ (B)(5) and (B)(6) of this ~~policy~~rule.

- (1) All university groups or non-university groups wishing to sponsor an event on the campus involving the ~~sale-of-exchange-of-money~~ with alcoholic beverages must complete an appropriate application ~~and submit it at least thirty days prior to the event for the sale of beer and at least forty-five days for any other alcoholic beverages.~~ Application forms are available in the office of university events.
- (2) Final approval for the sale of alcoholic beverages at the event is contingent upon the sponsor having or obtaining an appropriate permit from the Ohio division of liquor control to sell such beverages. The sponsor is responsible for contacting the office of university events to obtain the permit application. Once completed, the application and required payment must be returned to university events for required signatures and submittal to the state. ~~If the~~ The approved permit is forwarded directly to the ~~sponsor-office-of-university-events~~ from the state of Ohio. A copy of the approved permit must be presented to the office of university events at least seven days prior to made and filed and the original is given to the event sponsor to display at the event.
- (3) An event which does not obtain a permit may proceed without the service of alcoholic beverages.



**Explanation of New *University Policy*:**

**3356-8-10 Student Scholarships & Grants, Administration and Awarding.**

To assure that there is only one area on campus through which scholarships can be offered. The offering of scholarships (anything by such a designation) is intricately interconnected with Federal and State rules and regulations and a substantial portion of institutional revenue is derived from such sources. This is put at risk without appropriate oversight and controls.

**Board of Trustees Meeting  
September 20, 2023  
YR 2024-**



**YOUNGSTOWN  
STATE  
UNIVERSITY**

**RESOLUTION TO APPROVE  
STUDENT SCHOLARSHIPS & GRANTS, ADMINISTRATION AND  
AWARDING POLICY 3356-8-10**

**WHEREAS**, University Policies are being reviewed and reconceptualized on an ongoing basis; and

**WHEREAS**, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

**WHEREAS**, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Youngstown State University does hereby approve the creation of the University Policy stated above and attached hereto.

**Board of Trustees Meeting  
September 20, 2023  
YR 2024-**



### **3356-8-10 Student scholarships & grants, administration, and awarding**

Responsible Division/Office: Student Affairs  
Responsible Officer: Associate Vice President for Student Enrollment  
& Business Services  
Revision History: NEW  
Board Committee: Institutional Engagement  
**Effective Date:** September 20, 2023  
Next Review: 2028

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- (A) Policy statement. This policy governs the administration of scholarships and grants at Youngstown state university (YSU) and establishes principles, policies, and responsibilities for the awarding of scholarships. YSU awards scholarships to eligible students through funds provided by the YSU Foundation, private donors, the federal and state governments, university general funds and other external sources. The university's enrollment strategy relies, in part, on the use of student scholarships. Accordingly, the university's enrollment goals shall be aligned with its scholarship strategies. To ensure that annual scholarship spending is within the university's approved budget, and to ensure compliance with all state and federal laws and applicable student aid regulations, the administration of scholarships shall be centrally managed by the office of financial aid & scholarships. The associate vice president for student enrollment & business services shall have the final decision on the suitability of scholarship & grant expenditures.
- (B) Definitions.
- (1) "Scholarships" are financial support based on defined criteria and may be awarded on a one-time or renewable basis to defray the cost of direct tuition and fees charges and indirect college expenses (depending on award criteria) if the total amount of aid received does not exceed the recipients total cost of attendance. Donor agreements establish the award criteria for recipient selection (i.e., financial need, program of study, GPA, etc.).
  - (2) "Grants" are funds based on defined criteria that typically requires financial need. Recipients are selected based on the award criteria

set by federal or state requirements or established by the university.

- (3) “Institutional Aid” is funded by YSU’s general fund or through undesignated & unrestricted scholarship funds the university receives from the YSU Foundation. These scholarship and grant funds are awarded based on enrollment and retention strategies or by required donor award criteria.
  - (4) “Prizes” are awarded during events or are based on competitions or other selection criteria; they act as scholarships for policy purposes.
  - (5) “Fellowships and Graduate assistantships” are financial support awarded to students to defray tuition.
  - (6) “Aid” means funds awarded to students, regardless of the funding source. Aid includes scholarships, grants, work-study employment, and student loans borrowed from federal and alternative loan sources.
  - (7) “Cost of attendance” includes estimated tuition, fees, room & board, transportation, books, and personal expenses. These costs are established by the office of financial aid & scholarships based on the average or actual expenditures.
  - (8) “Total financial aid package” means the aggregate amount of aid provided to a student from all funding sources.
- (C) Procedures.
- (1) Scholarships must be centrally administered by and awarded through the office of financial aid and scholarships.
  - (2) In instances where student aid is decided outside of the centrally managed scholarship programs, it is the responsibility of the awarding authority/department to select students in accordance

with donor stipulations in conformance with state and federal law, to adhere to all applicable rules and regulations pertaining to scholarships and aid, and to promptly communicate award recommendations to the office of financial aid and scholarships. Awarding authorities that do not comply with donor stipulations may be subject to disciplinary action.

- (3) A student's total financial aid package/offer cannot exceed the student's total cost of attendance, and, in the case of need-based scholarships, cannot exceed the recipient's unmet need. Upon notification by the office of financial aid and scholarships, aid may be disbursed to the student's account.
- (4) If a student's total financial aid package/offer exceeds the student's direct tuition, fee, book, and room & board charges, the student may be entitled to a refund. Scholarships may be refundable to the student to use towards indirect colleges expenses depending upon the terms of the scholarship. If a student receives additional aid after the calculation of the total financial aid package, certain forms of need-based financial aid may be subject to reduction. Loans will be reduced before any other aid sources, except if the terms of a particular award require that it be reduced before financial aid from any other source is reduced.
- (5) Scholarships may be awarded on a one-time or renewable basis. Renewable scholarships must have defined criteria for scholarship retention, such as GPA requirements, and specified limits regarding the maximum number of terms or credit hours to be covered.

Youngstown State University Foundation  
Gift Processing Summary

	Fourth Quarter			Year-to-Date		
	<u>FY'23</u>	<u>FY'22</u>	<u>Difference 2023/2022</u>	<u>FY'23</u>	<u>FY'22</u>	<u>Difference 2023/2022</u>
<b>Development (New Gifts and New Pledges):</b>						
YSU	\$2,355,740.54	\$628,488.43	\$1,727,252.11	\$11,765,176.54	\$4,484,277.17	\$7,280,899.37
YSUF	\$565,692.85	\$1,928,976.60	-\$1,363,283.75	\$5,939,793.87 *	\$13,169,999.97	-\$7,230,206.10
Total Development (New Gifts and New Pledges)	\$2,921,433.39	\$2,557,465.03	\$363,968.36	\$17,704,970.41 *	\$17,654,277.14	\$50,693.27
Planned Giving/Charitable Gift Annuities	\$160,000.00	\$3,080,000.00	-\$2,920,000.00	\$2,530,000.00	\$6,461,391.83	-\$3,931,391.83
<b>Pledge Payments (For Pledges Currently or Previously Included as Development):</b>						
YSU	\$191,748.00	\$114,322.50	\$77,425.50	\$1,783,054.61	\$2,888,506.31	-\$1,105,451.70
YSUF	\$239,515.07	\$259,809.00	-\$20,293.93	\$2,316,890.75	\$4,125,325.05	-\$1,808,434.30
Total Pledge Payments	\$431,263.07	\$374,131.50	\$57,131.57	\$4,099,945.36	\$7,013,831.36	-\$2,913,886.00
<b>Number of Gifts</b>						
New Gifts	721	676	45	3,456	4,360	-904
Pledges	11	3	8	60	73	-13
Payments	84	99	-15	375	531	-156
Planned Gifts/Charitable Gift Annuities	4	7	-3	9	20	-11
*Reflects an increase of \$501,790 in the May, 2022 GIK from the Williamson Re-evaluation in FY23.						

**Materials  
To  
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