



**BOARD OF TRUSTEES  
FINANCE AND FACILITIES COMMITTEE**

**Allen L. Ryan, Jr., Chair  
Sergul A. Erzurum, Vice Chair  
All Trustees are Members**

**BACKGROUND MATERIALS  
Tuesday, September 19, 2023**

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| <b>1. Reportable Budget and Interfund Transfers for the Quarter Ending June 30, 2023</b> | <b>Tab 1</b> |
| <b>2. Fourth Quarter Diversity and EDGE Spend Report</b>                                 | <b>Tab 2</b> |



**YOUNGSTOWN STATE UNIVERSITY**  
**Reportable Budget and Interfund Transfers**  
**Quarter Ended June 30, 2023**

**BUDGET TRANSFERS WITHIN THE OPERATING BUDGET (i.e., General Fund and Auxiliaries):**

FROM	TO	AMOUNT	REASON
Academic Affairs Reserves	Summer School	\$315,999	To fund Summer School Compensation.

**TRANSFERS OUTSIDE OF THE OPERATING BUDGET:**

FROM	TO	AMOUNT	REASON
Housing Services Plant Reserve (Auxiliary Plant Fund)	Lyden House Elevator (Auxiliary Plant Fund)	\$549,400	Approved by Board in June.

FY2023 Year End Operating Performance Transfers	Transfers of current year residual funds totaling \$4,008,863 to carryforward fund.
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General Funds		\$2,154,050	
Housing Services (Auxiliary Fund)		\$968,451	
Parking Services (Auxiliary Fund)		\$544,991	
Kilcawley Center (Auxiliary Fund)		\$158,471	
Andrews Student Rec/Wellness Center (Auxiliary Fund)		\$117,180	
Athletics (Auxiliary Fund)		\$65,720	

Other Transfers	Includes Year End and 4th Quarter Transfers.
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Weir Technology Restricted Gift Fund (Restricted Fund)	Weir Technology Quasi Endowment (Restricted Quasi Endowment Fund)	\$900,000	Transfer of portion of \$1 million to establish an interest bearing quasi-endowment for future WCBA technology needs.
Paula & Anthony Rich Center for Autism (Restricted Fund)	Rich Center Reserve (Restricted Fund)	\$720,377	Transfer current year residual funds to reserve fund. Note that approximately \$500,000 of residual resulted from expenses which were offset by a federal grant awarded through the Ohio Child Care Resource & Referral Association (OCCRRA).

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>	<b>REASON</b>
Parking Services (Auxiliary Fund)	M30 Parking Structure Renovations (Auxiliary Plant Fund)	\$486,308	Transfer to project fund.
General Fund	Sick Leave Conversion Fund (Designated Fund)	\$401,715	Transfer to fund the FY2024 VSRP Sick Leave Payouts.
General Fund	Legal Contingency Fund (Designated Fund)	\$348,284	Transfer to fund estimated legal liabilities.
Institutional Work Study 22-23 (Designated Fund)	YSU Match FWS 22-23 (Restricted Fund)	\$210,375	Transfer funds equal to current year usage of Institutional Work Study funds.
Institutional Work Study 22-23 (Designated Fund)	General Fund	\$180,447	Transfer to close out fund.
YSU Match FWS 22-23 (Restricted Fund)	General Fund	\$165,623	Transfer residual match funds to General Fund.
Parking Services (Auxiliary Fund)	Parking Repairs & Renovations (Auxiliary Plant Fund)	\$130,000	Transfer to fund projects.
YSU Match FSEOG 22-23 (Restricted Fund)	General Fund	\$106,382	Transfer residual match funds to General Fund.
General Fund	Capital Facilities Project (Unrestricted Plant Fund)	\$98,476	Transfer administrative fees earned on locally administered state projects.
Kilcawley Center Plant Reserve (Auxiliary Plant Fund)	Kilcawley Center Air Handling Units (Auxiliary Plant Fund)	\$97,140	Transfer to fund new equipment.
Scholarship Reserve Fund (Designated Fund)	Reserve for Adjustments (Designated Fund)	\$68,783	Transfer to fund deficit resulting from financial aid fund adjustments.
College of Creative Arts Gifts (Restricted Fund)	CCCA Dean's Suite Expansion (Restricted Plant Fund)	\$57,518	Transfer to project fund.
M60 Parking Garage Demolition (Auxiliary Plant Fund)	Parking Repairs & Renovations (Auxiliary Plant Fund)	\$53,075	Transfer residual project funds to Parking Repairs & Renovations.

**Youngstown State University**  
**Fiscal Year 2023 Fourth Quarter Diversity Spend Report**  
**April 1, 2023 through June 30, 2023**

	FY2023				FY2022			
	4th QTR	Percent of Addressable	YTD	Percent of Addressable	4th QTR	Percent of Addressable	YTD	Percent of Addressable
<b>Diversity Spend - Goods and Services (excludes EDGE and construction)</b>								
MBE	\$ 183,519	3.99%	\$ 742,626	3.67%	\$ 206,320	3.90%	\$ 648,610	2.91%
Disability Challenged	212,631	4.62%	653,740	3.23%	-	-	410,701	1.84%
Recycled Materials	-	-	-	-	-	-	49,762	0.22%
Veteran Owned	1,866	0.04%	85,080	0.42%	732	-	298,923	1.34%
Woman Owned	23,528	0.51%	133,637	0.66%	25,176	0.48%	78,828	0.35%
<b>Total Diversity Spend</b>	<b>\$ 421,544</b>	<b>9.17%</b>	<b>\$ 1,615,083</b>	<b>7.98%</b>	<b>\$ 232,228</b>	<b>4.39%</b>	<b>\$ 1,486,825</b>	<b>6.67%</b>
<b>Total Addressable Spend - Goods and Services</b>	<b>\$ 4,598,702</b>	<b>100.00%</b>	<b>\$ 20,246,320</b>	<b>100.00%</b>	<b>\$ 5,292,900</b>	<b>100.00%</b>	<b>\$ 22,289,081</b>	<b>100.00%</b>
<b>EDGE Spend - Goods, Services, and Construction*</b>								
EDGE	\$ 78,306	1.38%	\$ 580,736	1.90%	\$ 28,377	0.46%	\$ 2,352,222	9.13%
<b>Total EDGE Spend</b>	<b>\$ 78,306</b>	<b>1.38%</b>	<b>\$ 580,736</b>	<b>1.90%</b>	<b>\$ 28,377</b>	<b>0.46%</b>	<b>\$ 2,352,222</b>	<b>9.13%</b>
<b>Total Addressable Spend - Goods, Services, and Construction</b>	<b>\$ 5,686,539</b>	<b>100.00%</b>	<b>\$ 30,520,555</b>	<b>100.00%</b>	<b>\$ 6,189,919</b>	<b>100.00%</b>	<b>\$ 25,753,087</b>	<b>100.00%</b>

\* Includes payments to subcontractors

**Definitions:**

**MBE (Minority Business Enterprise):** The MBE program is designed to assist minority businesses in obtaining state government contracts for goods and services. (Unlike the Encouraging Diversity, Growth and Equity program, the MBE program does not apply to construction contracts.) The State of Ohio developed the program because it recognized the need to encourage, nurture and support the growth of minority businesses to foster their development and increase the number of qualified competitors in the marketplace.

**EDGE (Encouraging Diversity, Growth, and Equity Program):** The EDGE program is designed to assist socially and economically disadvantaged businesses in obtaining state government contracts in the following areas: construction, architecture and engineering; professional services; goods and services; and information technology services. (In contrast to the Minority Business Enterprise program, the EDGE program does apply to construction contracts.) The State of Ohio developed the program because it recognizes the need to encourage, nurture, and support the growth of economically and socially disadvantaged businesses to foster their development and increase the number of qualified competitors in the marketplace.

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Youngstown State University  
Diversity Spend Detail Report - Goods and Services  
(excludes EDGE and construction)  
April 1, 2023 through June 30, 2023

<b>Minority Business Enterprise (MBE)</b>			
Name	Address	Type of Contract	Purchases
AG PrintPromo Solutions	540 Graham Road, Cuyahoga Falls, Ohio 44221	Printing Services	\$ 3,158
Brown Enterprise Solutions	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Computer Supplies	177,066
Brown Enterprise Solutions/Staples - Tier 2	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Office Supplies	210
Consolidus, LLC - Tier 2	526 S Main St STE 804, Akron, Ohio 44311	Office & Promotional Supplies	651
Amazon - Tier 2	PO Box 81207, Seattle, Washington 98108-1207	Miscellaneous Supplies	2,434
<b>Subtotal - MBE</b>			<b>\$ 183,519</b>
<b>Disability Challenged</b>			
Name	Address	Type of Contract	Purchases
Compass Family Services	535 Marmion Avenue, Youngstown, Ohio 44502	Janitorial Services	\$ 212,631
<b>Subtotal - Disability Challenged</b>			<b>\$ 212,631</b>
<b>Recycled Materials</b>			
Name	Address	Type of Contract	Purchases
N/A	-	-	\$ -
<b>Subtotal - Recycled Materials</b>			<b>\$ -</b>
<b>Veteran Owned</b>			
Name	Address	Type of Contract	Purchases
Amazon - Tier 2	PO Box 81207, Seattle, Washington 98108-1207	Miscellaneous Supplies	\$ 104
Protech-N-Shred	P.O. Box 85, Cortland, Ohio 44410	Document Shredding	1,762
<b>Subtotal - Veteran Owned</b>			<b>\$ 1,866</b>
<b>Woman Owned</b>			
Name	Address	Type of Contract	Purchases
Amazon - Tier 2	PO Box 81207, Seattle, Washington 98108-1207	Miscellaneous Supplies	\$ 4,190
Roar Postal Supplies & Solutions	10600 W 108th Terrace, Overland Park, Kansas 66210	Postal Supplies	463
Ryan Carpet Sales & Services Inc	70 Victoria Road, Austintown, Ohio 44515	Flooring	14,960
School Health Corporation	5600 Apollo Drive, Rolling Meadows, Illinois 60008	Exercise Equipment	418
The Workroom	8782 Chesterton Drive, Poland, Ohio 44514	Window Coverings	2,257
Brown Enterprise Solutions/Staples - Tier 2	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Office Supplies	48
Consolidus, LLC - Tier 2	526 S Main St STE 804, Akron, Ohio 44311	Office & Promotional Supplies	1,192
<b>Subtotal - Woman Owned</b>			<b>\$ 23,528</b>
<b>Total Diversity Spend</b>			<b>\$ 421,544</b>

Youngstown State University  
EDGE Spend Detail Report  
April 1, 2023 through June 30, 2023

<b>Encouraging Diversity, Growth, and Equity (EDGE)</b>			
	<b>Address</b>	<b>Project</b>	<b>Purchases</b>
Western Reserve Mechanical	3041 South Main St., Niles, Ohio 44446	Repairs and Maintenance-Non Construction	\$ 21,229
Brown Enterprise Solutions	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Equipment-Non Construction	57,077
	<b>Total EDGE Spend</b>		<b>\$ 78,306</b>

\*EDGE subcontractors