

**Beeghly College of Education
Professional Education Council
McKay Auditorium
December 5, 3:30 – 5:00 p.m.**

AGENDA

- I. Call to Order
- II. Approval of minutes from previous meeting (10/19/17)
- III. CAEP accreditation letter
- IV. Analysis of edTPA data for Fall 2017 (Dr. Matanin)
- V. Discussion of professional interviews and preparation of teacher candidates (Dr. Protivnak)
 - Important characteristics of a cover letter
 - Important characteristics of a resume
 - Guidance for interviewees (including possible questions)
- VI. Retention data: teacher candidates not progressing to junior level (Dean Howell)
- VII. Next two meeting dates: Thursday 2/22/18, 3:30 – 5 pm; Thursday 4/19/18, 3:30 – 5 pm
- VIII. Adjournment