

YSU REQUEST FOR REVENUE PRODUCING PROGRAM
Program begin date _____ and end date _____ (ongoing? _____)

This form should be used to request a set of account numbers to account for transactions related to the revenue producing program described below.

REVENUES	
Revenue Source	Amount
TOTAL REVENUES	=====

EXPENSES	
Expense Type	Amount
TOTAL EXPENSES (must equal total revenues)	=====

Describe revenue producing program

Type (check one): _____ Community Education _____ Community Service _____ Other

SUBMITTED BY _____ **DATE** _____

APPROVALS:

Chairperson/Director _____ Date _____

Dean/Executive Director _____ Date _____

Provost/ V.P. /President _____ Date _____

Bursar _____ Date _____

Controller's Office _____ Date _____

Budget Office _____ Date _____

FOAPAL assigned: _____ - _____ - _____ - _____