



**BOARD OF TRUSTEES  
FINANCE AND FACILITIES COMMITTEE  
Leonard D. Schiavone, Chair  
John R. Jakubek, Vice Chair  
All Trustees are Members**

**BACKGROUND MATERIALS  
Wednesday, March 15, 2017**

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|---|--------------|
| <b>1. Budget and Interfund Transfers for the Quarter Ending December 31, 2016,<br/>Reportable under Policy Number 3356-3-11.1, Budget Transfers</b> | <b>Tab 1</b> |
| <b>2. Diversity and EDGE Spend Report<br/>Second quarter Diversity Spend Report with detail.</b>  | <b>Tab 2</b> |



**YOUNGSTOWN STATE UNIVERSITY**  
**Reportable Budget and Interfund Transfers**  
**Quarter Ended December 31, 2016**

**BUDGET TRANSFERS WITHIN THE OPERATING BUDGET (i.e., General Fund and Auxiliaries):**

FROM	TO	AMOUNT	REASON
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None.

**TRANSFERS OUTSIDE OF THE OPERATING BUDGET:**

FROM	TO	AMOUNT	REASON
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New WCBA Bldg - Gift Fund (Restricted Plant Fund)	Debt Service Reserve - WCBA Gifts (Restricted Plant Fund)	\$534,709	Transfer quarterly residual cash received on WCBA pledges/gifts to a debt service fund in accordance with Board Resolution approved in September 2009 directing that any private contributions received for the new WCBA building from July 1, 2009 forward be transferred on a quarterly basis. Outstanding pledges at 12-31-16 total \$112,000.
Lab and Material Carry Forward (Designated Fund)	Planetarium Full Dome Projection System (Restricted Plant Fund)	\$200,000	Approved by Board in December.
College Fees Fund (General Fund)	Beegly Center Exercise Room (Unrestricted Plant Fund)	\$172,300	Transfer to renovate the Beegly Center Exercise Room.
Parking Services (Auxiliary Fund)	M1 Deck Safety Update Project (Unrestricted Plant Fund)	\$137,790	Transfer to fund additional costs relating to the project.
Housing Services Reserve (Auxiliary Plant Fund)	Cafaro House Basement Renovation (Unrestricted Plant Fund)	\$125,000	Transfer to complete the final phase of the Cafaro House renovations. The renovation will update the basement area which encompasses a workout space, bathrooms, laundry facility, kitchen areas and recreational space.
Perkins Loan Fund (Federal Loan Fund)	YSU Match FSEOG (Restricted Fund)	\$91,469	Transfer the non-federal share of excess liquid capital back to the University.

**TRANSFERS OUTSIDE OF THE OPERATING BUDGET:**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>	<b>REASON</b>
Veterans Resource Center - Gift Fund (Restricted Plant Fund)	Debt Service Reserve - Vets Center Gifts (Restricted Plant Fund)	\$60,199	Transfer quarterly cash received for Veterans Resource Center to debt service reserve fund. Outstanding pledges at 12-31-16 total \$60,400.
College Fees Fund (General Fund)	Moser 3D Lab (Unrestricted Plant Fund)	\$50,000	Transfer to renovate area to facilitate space for equipment.
General Fund	SBDC Federal Match Year 30 (Restricted Fund)	\$41,870	Transfer required match.
College Fees Fund (General Fund)	Launch Lab (Designated Fund)	\$30,000	Transfer to support the Launch Lab.
Centers of Excellence (Designated Fund)	Launch Lab (Designated Fund)	\$30,000	Transfer to support the Launch Lab.
Centers of Excellence (Designated Fund)	SBDC Federal Match Year 30 (Restricted Fund)	\$25,000	Transfer required match.

**Youngstown State University**  
**Fiscal Year 2017 Second Quarter Diversity Spend Report**  
**October 1, 2016 through December 31, 2016**

<b>Diversity Spend - Goods and Services (excludes EDGE and construction)</b>	<b>Second Quarter</b>	<b>Year to Date</b>	<b>% of Addressable</b>	<b>Prior Year</b>	<b>% of Addressable</b>
MBE - Ohio Certified	\$86,665	\$185,469	2.39%	\$236,198	3.37%
MBE - Other Certified	3,605	4,277	0.10%	9,209	0.13%
Disability Challenged	157,276	254,098	4.34%	246,273	3.51%
Recycled Materials	10,015	38,097	0.28%	51,312	0.73%
Veteran Owned	12,920	89,671	0.36%	29,718	0.42%
Woman Owned	11,208	35,932	0.31%	357,929	5.11%
<b>Total Diversity Spend</b>	<b>\$281,689</b>	<b>\$607,544</b>	<b>7.78%</b>	<b>\$930,639</b>	<b>13.27%</b>
<b>Total Addressable Spend - Goods and Services</b>	<b>\$3,625,714</b>	<b>\$6,424,877</b>	<b>100.00%</b>	<b>\$7,006,478</b>	<b>100.00%</b>

<b>EDGE Spend - Goods, Services, and Construction</b>	<b>Second Quarter</b>	<b>Year to Date</b>	<b>% of Addressable</b>	<b>Prior Year</b>	<b>% of Addressable</b>
EDGE - Ohio Certified - Construction	\$10,034	\$239,048	0.24%	\$935,216	6.45%
<b>Total EDGE Spend</b>	<b>\$10,034</b>	<b>\$239,048</b>	<b>0.24%</b>	<b>\$935,216</b>	<b>6.45%</b>
<b>Total Addressable Spend - Goods, Services, and Construction</b>	<b>\$4,153,172</b>	<b>\$11,424,206</b>	<b>100.00%</b>	<b>\$14,505,267</b>	<b>100.00%</b>

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**Youngstown State University**  
**Diversity Spend Detail Report - Goods and Services**  
**(excludes EDGE and construction)**  
**October 1, 2016 through December 31, 2016**

**Minority Business Enterprise (MBE) - Ohio Certified**

<b>Name</b>	<b>Address</b>	<b>Type of Contract</b>	<b>Purchases</b>
B R Johnson Cleaning Services	P.O. Box 282, Akron, Ohio 44309	Janitorial Services	\$58,561
Brown Enterprise Solutions	5935 Wilcox Place, Suite E, Dublin, Ohio 43016	Computer Supplies	28,104
<b>Subtotal - MBE - Ohio Certified</b>			<b>\$86,665</b>

**Minority Business Enterprise (MBE) - Other Certified**

<b>Name</b>	<b>Address</b>	<b>Type of Contract</b>	<b>Purchases</b>
M Conley Company	P.O. Box 21270, Canton, Ohio 44701	Maintenance Supplies	\$3,550
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	55
<b>Subtotal - MBE - Other Certified</b>			<b>\$3,605</b>

**Disability Challenged**

<b>Name</b>	<b>Address</b>	<b>Type of Contract</b>	<b>Purchases</b>
Compass Family Services	535 Marmion Avenue, Youngstown, Ohio 44502	Janitorial Services	\$157,276
<b>Subtotal - Disability Challenged</b>			<b>\$157,276</b>

**Recycled Materials**

<b>Name</b>	<b>Address</b>	<b>Type of Contract</b>	<b>Purchases</b>
Staples - Tier 2	4170 Highlander Parkway, Richfield, Ohio 44286	Office Supplies	\$10,015
<b>Subtotal - Recycled Materials</b>			<b>\$10,015</b>

**Veteran Owned**

<b>Name</b>	<b>Address</b>	<b>Type of Contract</b>	<b>Purchases</b>
3d PrinterWorks LLC	241 W Federal Street, Youngstown, Ohio 44503	Instructional Equipment	\$11,180
D & D Industrial Supply	225 McClurg Road, Boardman, Ohio 44512	Linen Service	112
Roby Supply	42 North Torrence Street, Dayton, Ohio 45403	Janitorial Supplies	1,628
	<b>Subtotal - Veteran Owned</b>		<u>\$12,920</u>

**Woman Owned**

<b>Name</b>	<b>Address</b>	<b>Type of Contract</b>	<b>Purchases</b>
Data Ticket Inc.	4600 Campus Drive, Newport Beach, California 92660	Parking Software	\$234
Protect-N-Shred	P.O. Box 85, Cortland, Ohio 44410	Document Shredding	1,513
Tempest Inc.	12750 Berea Road, Cleveland, Ohio 44111	Service Repairs	1,350
Union Eyes Optical Inc.	Suite B, 229 Churchill Hubbard Road, Youngstown, Ohio 44505	Public Safety Supplies	230
Warren Fire Equipment	6880 Tod Avenue SW, Warren, Ohio 44481	Fire Systems	7,881
	<b>Subtotal - Woman Owned</b>		<u>\$11,208</u>
	<b>Total Diversity Spend</b>		<u><u>\$281,689</u></u>

**Youngstown State University**  
**EDGE Spend Detail Report**  
**October 1, 2016 through December 31, 2016**

**Encouraging Diversity, Growth, and Equity (EDGE) - Ohio Certified**

<b>Name</b>	<b>Address</b>	<b>Project</b>	<b>Purchases</b>
Western Reserve Mechanical	3041 South Main Street, Niles, Ohio 44446	Campus Building upgrades	\$10,034
	<b>Total EDGE Spend</b>		<b>\$10,034</b>