

**BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE**

John R. Jakubek, Chair
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All Trustees are Members
Cynthia E. Anderson, *Ex-Officio*

**BACKGROUND MATERIALS
Tuesday, February 26, 2013**

- 1. Fiscal Year 2013 Second Quarter Comparison of Budget to Actual for the General Operating Fund** **Tab 1**
- 2. Budget and Interfund Transfers for the Quarter Ending December 31, 2012, Reportable under Policy Number 3010.01, Budget Transfers, of the *University Guidebook*** **Tab 2**
- 3. Second Quarter FY2013 Vacancy Savings Report** **Tab 3**
- 4. Report on Endowment Funds as of December 31, 2012** **Tab 4**
- 5. Technology Master Plan Update** **Tab 5**
Progress to date on major technology initiatives, as defined in the Technology Master Plan, is summarized for the areas of Computer Services, Media and Academic Computing Services, and Network Telecommunications and Security.
- 6. Update on IUC Shared Services** **Tab 6**

YOUNGSTOWN STATE UNIVERSITY
Budget to Actual Comparison
For the 6-month period of 7/1/12-12/31/12

Overall, actual general fund revenues and expenses are below budgeted levels.

- Tuition and mandatory fees as a percentage of the annual budget was 87.8%, lower than expected. This is attributable to a fall semester enrollment drop of 4.3% and a spring semester enrollment drop of 5.0%. The University is taking action to address this revenue shortfall, including efforts to reduce expenses and exploring ways to restore enrollment levels.
- Other tuition and fees include non-resident surcharges, lab and material fees, college fees, graduation fees, and application fees. These fees as a percentage of the budget totaled 83.9% at the end of the second quarter. This is lower than expected, which is also attributable to the drop in fall and spring semester enrollments.
- State appropriations are on target for the second quarter. However, the Ohio Board of Regents will finalize the State Share of Instruction formula calculations in December. This could impact state appropriation levels for the remainder of the year.
- Investment income, consisting of realized net gains and interest income, was 24.5% of the annual budget, lower than expected. This is due to the investment portfolio having been shifted to equity markets and a yield decline for fixed income investments. Management will review internal practices for disbursing interest income for possible revision.
- At 76.8% of the annual budget, combined revenues through the second quarter are below budgeted targets. A caution indicator was assigned due to two main factors: (1) the largest category of revenues—tuition and fees—are below target, as described above; and (2) concerns persist over future enrollment levels, the primary driver of revenues.
- At 53.1% of the annual budget, combined expenses and transfers for the second quarter are below budgeted targets. Actual expenses in nearly all major categories were below targeted levels, reflecting the University's efforts to curb spending in light of reduced revenues as described above.
- The largest categories of expenses—wages and benefits—were below targeted levels, largely due to the extraordinary level of vacant staff and faculty positions combined with reductions in health care expenses.

YOUNGSTOWN STATE UNIVERSITY
Budget to Actual
For the 6-month period of 7/1/12 - 12/31/12

FY2013 Revenue 2nd Quarter, 12/31/12	Fiscal Year 2013		Actual as a % of Budget	Business Indicator	FY12 actual compared to FY13 actual
	Budget	Actual			
Tuition and mandatory fees	\$103,937,510	\$91,264,636	87.8%	●	↓
Other tuition and fees	7,883,245	6,610,596	83.9%	●	↑
Student charges	1,390,286	816,526	58.7%	●	↓
State appropriations	38,752,093	19,379,676	50.0%	●	↓
Recovery of indirect costs	2,051,766	1,271,083	62.0%	●	↑
Investment income	1,400,000	343,144	24.5%	●	↓
Other income	885,100	304,758	34.4%	●	↓
Total	\$156,300,000	\$119,990,419	76.8%	●	↓

● On/Above target

● Caution

● Warning

FY2013 Expenses 2nd Quarter, 12/31/12	Fiscal Year 2013		Actual as a % of Budget	Business Indicator	FY12 actual compared to FY13 actual
	Budget	Actual			
Wages	\$80,013,812	\$38,802,849	48.5%	●	↓
Benefits	27,049,983	14,836,245	54.8%	●	↓
Scholarships	4,771,440	926,724	19.4%	●	↑
Operations	16,575,867	5,371,056	32.4%	●	↓
Plant & maintenance	8,012,083	3,462,295	43.2%	●	↑
Fixed asset purchases	474,507	56,779	12.0%	●	↓
Transfers	19,560,787	19,592,686	100.2%	●	↓
Total	\$156,458,479	\$83,048,634	53.1%	●	↓

● On/Below target

● Caution

● Warning



YOUNGSTOWN STATE UNIVERSITY
Reportable Budget and Interfund Transfers
Quarter Ended December 31, 2012

BUDGET TRANSFERS WITHIN THE OPERATING BUDGET (i.e., General Fund and Auxiliaries):

FROM	TO	AMOUNT	REASON
None.			

TRANSFERS OUTSIDE OF THE OPERATING BUDGET:

FROM	TO	AMOUNT	REASON
General Fund Operating Reserve (Unrestricted Quasi-Endowment Fund)	Health Care Reserve (New Unrestricted Quasi-Endowment Fund)	\$2,914,862	Approved by Board in December.
Academic Building Renovations - Bond Proceeds (Restricted Plant Fund)	West of 5th Avenue Fields - Bond Proceeds (Restricted Plant Fund)	\$2,250,000	Approved by Board in December.
General Fund Operating Reserve (Unrestricted Quasi-Endowment Fund)	Budget Stabilization Reserve (Designated Fund)	\$1,000,000	Approved by Board in December.
Intercollegiate Athletics (Auxiliary Fund)	Budget Stabilization Reserve (Designated Fund)	\$259,038	Approved by Board in December.
New WCBA Bldg - Gift Fund (Restricted Plant Fund)	Debt Service Reserve - WCBA Gifts (Restricted Plant Fund)	\$671,674	Transfer quarterly residual cash received on WCBA pledges/gifts to a debt service fund in accordance with Board Resolution approved in September 2009 directing that any private contributions received for the new WCBA building from July 1, 2009 forward be transferred on a quarterly basis. Outstanding pledges at 12-30-12 total approximately \$3.7 million.
Unallocated Plant Fund (Unrestricted Plant Fund)	Property Acquisition Fund (Unrestricted Plant Fund)	\$167,135	Standard quarterly transfer of interest income/losses.

TRANSFERS OUTSIDE OF THE OPERATING BUDGET:

FROM	TO	AMOUNT	REASON
OBOR Capital Component Fund (Restricted Plant Fund)	Beeghly Center Handrail (Restricted Plant Fund)	\$68,300	Fund installation of handrail in Beeghly Center.
Property Acquisition Fund (Unrestricted Plant Fund)	Church Deconstruction Fund (Unrestricted Plant Fund)	\$43,300	Fund completion of deconstruction.
General Fund	SBDC Federal Year 26 Match (12-13) (Restricted Fund)	\$41,870	Fund matching requirement.
Centers of Excellence (Designated Fund)	Ohio SBDC ITAC STEP Match (12-13) (Restricted Fund)	\$31,276	Fund matching requirement.
Athletic Facility - Gifts (Restricted Plant Fund)	Debt Service Reserve - WATTS Gifts (Restricted Plant Fund)	\$27,370	Transfer quarterly residual cash received on Athletic Facility pledges/gifts to a debt service fund in accordance with Board Resolution approved in June 2010 directing that any private contributions received for the WATTS Center after the payoff of the interfund loan be transferred on a quarterly basis for the Bond Series 2010. Outstanding pledges at 12-30-12 total approximately \$668,000.

FY 2013 Vacancy Savings Report
2nd Quarter FY 2013 (as of December 31, 2012)

The following quarterly vacancy savings report is provided pursuant to the FY 2013 Operating Budget, adopted by the Board of Trustees on June 13, 2012, which states in part:

“Because the FY 2013 budget relies so heavily on vacancy savings, and because this use of position vacancies represents only temporary budgetary savings, the Administration will report quarterly to the Board of Trustees on the status of funds budgeted as vacancy savings.”

Note that the figures provided in this report reflect permanently budgeted staff positions; faculty vacancy savings are not included here.

YOUNGSTOWN STATE UNIVERSITY	
Vacancy Savings Summary, FY 2013	
As of 12/31/12	
Budget shortfall funded with vacancy savings	(\$4,944,684)
Vacancy savings available on 7/1/12	\$5,269,294
Net Balance on 7/1/12	<u>\$324,610</u>
Additional vacancy savings after 7/1/12	\$911,850
Cost of vacancies filled after 7/1/12	(\$1,801,838)
Net total balance/(deficit)	<u><u>(\$565,378)</u></u>

YOUNGSTOWN STATE UNIVERSITY
Endowment Fund Report as of December 31, 2012

COLLEGE or AREA	GENERAL PURPOSE	ENDOWMENT FUND - RESTRICTION	ENDOWMENT FUND BALANCE	AVAILABLE RESTRICTED FUNDS
<i>Awards</i>				
CLASS	Award	Candace Gay Memorial Awards Junior and senior high school student who exhibits distinctive writing ability and to provide a stipend to the annual author-lecturer at the YSU English Festival. Two \$100 awards.	\$169,621	\$2,907
Student Affairs - Financial Aid	Award	Charles E. and Mary E. Franklin Fund Student research award.	1,871	2,430
CLASS	Award	Charles W Baird Memorial (Honors Day) Award to be made each Honors day to student showing excellence in English.	12,216	548
CLASS	Award	Clingan Jackson Political Science.	4,724	925
CLASS	Award	David Scott Ives Memorial Endowment To recognize achievement in classical languages at the advanced level.	6,023	226
CLASS	Award	Gary L Green Award English major with 48-107 hours who has done outstanding work in English 3700 and otherwise shown strong academic promise. Annual award of \$300.	48,540	1,656
CHHS	Award	Ilajejan Feldmiller Home Economics scholarship. \$400 award.	13,718	1,659
FPA	Award	Joseph Salvatore (Honors Day) Student majoring in studio art or art history with a 2.5 GPA. The award will be given at the Honors Convocation.	10,581	3,863
STEM	Award	Kenmore B Drake Memorial Award (Honors Day) Must be at least a junior by fall with 2.5 GPA, show leadership, and demonstrate commitment and enthusiasm for teaching business education. Must be preparing for certification in business education comprehensive, vocational business education comprehensive, bookkeeping and basic business or stenography. Award will be made during the Honors Convocation.	8,026	1,237
CHHS	Award	Margaret C Horvath Scholarship Endowment Travel money for Human Ecology students attending professional meetings outside Mahoning County. Preference given to students who are presenting at the meeting.	3,179	142
CLASS	Award	Marium Blum Graduate History Award Provide a \$50 bond for a graduate history essay award.	3,087	2,608
WCBA	Award	Mary B Smith Full-time, non-traditional, female who has completed at least 45 hours and at maximum 145 hours with a minimum GPA of 2.5 and is currently enrolled.	10,321	1,261
STEM	Award	Nicola & Rocchina Richley Memorial Award Sophomore Engineering or Engineering Technology major who has demonstrated academic excellence and is committed to program completion. Must have completed at least one term of the sophomore year with a minimum 3.0 GPA. Annual award given on alternate years.	13,501	898
CLASS	Award	Robert R Hare Writing Award (Honors Day) Two awards. Recipient for Journalistic Writing should be a full-time student at YSU who has demonstrated distinction in journalistic writing. Recipient for Distinction in Creative and Critical Writing should be an English major at YSU who has demonstrated distinction in creative or critical writing or both. Each award \$250, \$500 annually. Declining principal.	21,536	2,416
CLASS	Award	Sister Jean Gillespie Memorial Award (Honors Day) Outstanding senior in religious studies whose academic program best exhibits an interest in comparative religion.	6,642	915

YOUNGSTOWN STATE UNIVERSITY
Endowment Fund Report as of December 31, 2012

COLLEGE or AREA	GENERAL PURPOSE	ENDOWMENT FUND - RESTRICTION	ENDOWMENT FUND BALANCE	AVAILABLE RESTRICTED FUNDS
<i>Program Support</i>				
CLASS	Programs	Albert J Shipka Memorial Speakers Fund For Dept. of Philosophy & Religious Studies to sponsor speakers, conferences, workshops, seminars and newsletters.	\$432,667	\$23,660
CLASS	Programs	Alice Budge Peace Speakers Fund To support speakers on peace and justice issues.	10,849	5,724
Public Service Institute	Programs	Bertram Tamarin Fund operations for the Center for Human Services.	17,035	-
University Advancement -	Programs	Campus Beautification To provide support for maintaining trees and planters.	23,347	98,066
Academic Administration	Programs	Dr. and Mrs. F.F. Piercy Book Fund Annual book purchases for Library.	18,710	6,896
CLASS	Programs	Dr. James Dale Ethics Center For exclusive use of the Ethics Center. Funds used to enhance the activities and programs of the Ethics Center.	404,629	2,592
Academic Administration	Programs	Edward J DeBartolo Fund Devoted exclusively to funding activities related to updating the University's curriculum.	561,488	173,781
Student Life	Programs	Ethel M Wood Epilepsy Foundation Fund Fund graduate assistantship to provide guidance and counseling services to handicapped students, particularly those afflicted with any form of epilepsy.	166,064	12,034
CLASS	Programs	Gratia Murphy Speaker Fund Interest income from this endowment will be used for expenses associated with the Poetry Center activities.	36,143	7,341
CLASS	Programs	James A Houck English Festival Funds used to support designated programs, contests, and student awards associated with the YSU English Festival. Maximum amount available for use each year shall be the amount of interest earned by the fund in the previous year.	21,579	733
CLASS	Programs	Judaic & Holocaust Fund To maintain and promote present and future Judaic & Holocaust courses. Sum up to \$500 can be set aside for annual advertising expenses.	247,980	61,329
WCBA	Programs	Michael I Monus Professor Entrepreneurship Development of the entrepreneurship program.	594,323	9,141
CLASS	Programs	Morris & Sophie Slavin Fund For the Department of History to bring to the campus recognized scholars in the field of history.	23,886	15,695
CLASS	Programs	Muses Fund Provide support to YSU Poetry Center annually. Poetry Center will include the name of the endowment in its program, publications and announcements.	17,924	320
STEM	Programs	R II Weichsel Instruction and faculty research and professional development in area of plane bearing technology.	3,216	2,775
Academic Administration	Programs	Richard James Owen II Use to purchase books, manuscripts, subscriptions for MAAG Library.	1,871	10,081
University Advancement - WYSU	Programs	Robert Coe (WYSU-FM Fund) Support of WYSU-FM in the broadcast of classical music.	151,391	71,906
Academic Administration	Programs	The Beckman Memorial Collection Buy books for MAAG library. Titles purchased will be in the fields of literature, music & engineering.	89,138	30,247
CLASS	Programs	Thomas & Carol Gay English Festival Lecture Fund To provide the services of the YSU English Festival's annual featured author-speaker.	257,600	4,424

YOUNGSTOWN STATE UNIVERSITY
Endowment Fund Report as of December 31, 2012

COLLEGE or AREA	GENERAL PURPOSE	ENDOWMENT FUND - RESTRICTION	ENDOWMENT FUND BALANCE	AVAILABLE RESTRICTED FUNDS
<i>Program Support, continued</i>				
CLASS	Programs	English Festival Support the objectives of the YSU English Festival.	\$37,612	\$93
<i>Scholarships</i>				
STEM	Scholarships	Adlaka & Associates Scholarship Five \$200 scholarships, three for senior civil or structural engineering and two for computer technology. Recipient shall be son or daughter coming from a family where the head of household is presently unemployed.	\$30,717	\$1,988
STEM	Scholarships	Albert A Guerrieri, Jr. Memorial Scholarship Graduating senior of Wilson high school, must have a 3.0 GPA and an ACT of 22 or SAT of 900 and major in either science education or pre-med.	18,220	850
Student Affairs - Financial Aid	Scholarships	Ann & Jerome Schmerin Scholarship Full or part-time students with a 2.5 GPA demonstrating financial need. Scholarship renewable.	14,066	3,535
Student Affairs - Financial Aid	Scholarships	Bernadine Marinelli Memorial Scholarship Scholarships awarded on academic achievement or financial need.	46,780	3,670
Student Affairs - Financial Aid	Scholarships	Betty J Connors Memorial Award Non-traditional full or part-time woman who's completed 45 quarter hours with at least a 3.2 GPA. Must be an English major. Annual award of \$300.	19,270	4,417
Athletics	Scholarships	Bill Dailey Scholarship Former member of the YSU Intercollegiate Basketball Team to continue and/or complete undergraduate studies.	13,868	344
Student Affairs - Financial Aid	Scholarships	Brier Hill Scholarship Descendants of Briar Hill with a 2.8 GPA. Must be non-traditional student with Junior rank or higher.	19,927	773
CLASS	Scholarships	Dorothy Z Greenberger Memorial Scholarship Fund Annual scholarship grant to a needy student or students with academic ability majoring in Arts and Sciences.	17,659	2,662
EDUC	Scholarships	Dr. Gunapala Edirisooriya Scholarship Beeghly College of Education Majors.	7,331	51
EDUC	Scholarships	Dr. Phillip Ginnetti Memorial Scholarship Beeghly College of Education Majors.	8,037	51
FPA	Scholarships	DUSI Memorial Scholarship Fund Scholarships for worthy music students.	99,561	2,675
STEM	Scholarships	Edmund J Salata Memorial Scholarship Civil engineering student with a 3.0 GPA.	10,044	531
FPA	Scholarships	Elaine Glasser Memorial Art Education Scholarship Junior or senior art education major showing financial need with a 3.0 GPA. Recipient must teach at least two years in the first five years after graduating or must repay the scholarship amount.	14,911	1,879
FPA	Scholarships	Esotto & Vera Pellegrini For music students based on outstanding ability or potential for excellence in field of brass playing. Must be a full-time student, maintain a 3.0 GPA and be a member of a major ensemble. Will be selected through an audition before brass faculty and director of Dana School of Music.	34,172	1,134
WCBA	Scholarships	Eugene Green Memorial Scholarship Two equal scholarships would be awarded yearly on the basis of the annual earnings. Recipient must be a Labor Studies Program major, a member of a trade union and show academic promise.	52,358	23,861

YOUNGSTOWN STATE UNIVERSITY
Endowment Fund Report as of December 31, 2012

COLLEGE or AREA	GENERAL PURPOSE	ENDOWMENT FUND - RESTRICTION	ENDOWMENT FUND BALANCE	AVAILABLE RESTRICTED FUNDS
<i>Scholarships, continued</i>				
STEM	Scholarships	Ferdinand Jagatich Scholarship Student majoring in math, physics or engineering and demonstrating financial need. Full-time with a 2.5 GPA. If part-time, students must maintain employment to be eligible. Scholarship renewable.	\$22,420	\$1,250
BCOE	Scholarships	Florence Amon Scholarship Fund Full or part-time student majoring in Education with a 3.0 GPA and demonstrating financial need.	15,789	4,185
STEM	Scholarships	Frank M Clark Students majoring within the department of Physics & Astronomy. Awarded on basis of achievement and need. Amount and date will be decided by the department. Any residue may be used to purchase equipment for student or faculty research.	23,695	1,344
STEM	Scholarships	Gerhard M Stein Electrical Engineering Electrical engineering student.	4,208	738
Student Affairs - Financial Aid	Scholarships	Gina Tenney Memorial One \$400 annual scholarship to a sophomore that qualifies for the Dean's list with a major in Arts or Humanities and is active in campus activities.	10,943	8,943
WCBA	Scholarships	Grocery Manufacturers Rep's of Youngstown (GMRY) School of Business student whose parents work in the Youngstown area grocery business if possible.	4,678	2,102
Athletics	Scholarships	Harry K Graebing Athletic Scholarship Fund Provide scholarships or other forms of financial assistance to deserving students of the University; and that awards be made only to deserving students who may be participants in University athletics and are residents of either Ohio or Pennsylvania.	28,047	696
BCOE	Scholarships	Harvey Neal Kretzer Memorial Scholarship Scholarship for School of Education master's candidate in school counseling and/or related pupil personnel services with a demonstrated interest in pursuing career with disadvantaged students. If no worthy recipient is available, scholarship may be awarded to undergraduate student pursuing a career in teaching with a demonstrated interest in disadvantaged students. All awards based upon scholarship and need.	71,745	5,424
BCOE	Scholarships	Helen Edward Stoll Students majoring in Education with interest in the learning disabled with a 2.5 GPA and resident of Mahoning County.	26,209	5,871
FPA	Scholarships	Helen Goering Schmitt Music Trust Scholarships for students in the Dana School of Music.	5,613	253
STEM	Scholarships	Herta Jackson Memorial Scholarship Needy engineering students.	345,393	90,159
Student Affairs - Financial Aid	Scholarships	Honorable Erskine Maiden Jr. Scholarship Student who is a resident of Mahoning County and demonstrates financial need as determined by the FAFSA.	454,838	23,580
WCBA	Scholarships	JAD Scholarship Fund Full-time student in good standing with 2.5 GPA demonstrating financial need. One annual scholarship.	96,784	13,967
Student Affairs - Financial Aid	Scholarships	John and Lucille Fedor Scholarships for worthy students.	582,840	0
CLASS	Scholarships	Julia Spitzer Jewish students who show financial need.	26,707	3,949
Student Affairs - Financial Aid	Scholarships	Louis D Tauro Scholarship Entering freshman based on financial need and high school academic achievement. Must maintain a 3.0 GPA or higher. The donor may nominate recipients. Renewable for four years.	89,392	8,761
CHHS	Scholarships	Mary E Pinney Nursing Scholarship Assist students working toward an Associate in Applied Science degree with the goal of becoming a registered nurse. Applicants must be residents of Ohio or Pennsylvania.	28,065	5,468

YOUNGSTOWN STATE UNIVERSITY
Endowment Fund Report as of December 31, 2012

COLLEGE or AREA	GENERAL PURPOSE	ENDOWMENT FUND - RESTRICTION	ENDOWMENT FUND BALANCE	AVAILABLE RESTRICTED FUNDS
<i>Scholarships, continued</i>				
FPA	Scholarships	Mary P Rigo Memorial Scholarship YSU student(s) who have completed 95 hours, must be a music major with emphasis in keyboard instruments, restricted to students who are residents of Mahoning County. Scholarship not to exceed \$500 each for one or more students.	\$21,310	\$951
STEM	Scholarships	Michael A Rigo Memorial Scholarship YSU student(s) who have completed 95 hours, award restricted to Mechanical Engineering student(s) who are residents of Mahoning County. Scholarship not to exceed \$500 each for one or more students.	21,310	1,117
CLASS	Scholarships	Michael Klasvosky Geography Award Geography students selected by geography department.	18,156	341
CLASS	Scholarships	Michael Klasvosky Urban Studies Scholarship Students majoring in geography who are employed in the department of Urban Studies.	8,366	2,132
Student Affairs - Financial Aid	Scholarships	Mildred N Graebing Business Education & Technology Scholarship Fund Annual awards to deserving students who are enrolled as full-time students in degree courses in business education and secretarial studies.	28,065	13,050
CLASS	Scholarships	Myron C Wick, Jr. Three academic scholarships, two in the physical sciences and one in engineering.	174,003	11,980
FPA	Scholarships	Nelli P Nick Scholarship Fund Provide scholarships or other forms of financial assistance to deserving students of the University; and that awards be made only to women students who may be enrolled in the Dana School of Music.	9,355	478
WCBA	Scholarships	Peter George Parthemos One year scholarship in the Business School of YSU. Recipient to be from Greece or of Greek descent; with a B average either in high school or as a student in YSU. For scholarship to be renewed, student must maintain a B average.	57,746	9,059
STEM	Scholarships	Reel & Fabek Memorial Scholarship Sophomore or higher status, with financial need and in good standing majoring in electrical engineering.	17,380	899
Student Affairs - Financial Aid	Scholarships	Ronald Barnes and Emily Parker Mackall Scholarship Junior or senior with 2.8 GPA. Student must have completed one year of basic economic principles and one year of fine arts classes. Available to students in the 5 county area as well as Beaver County PA	53,450	7,501
CHHS	Scholarships	Roseann Waindel Memorial Nursing FD Nursing scholarship. Evidence of financial need with a 3.0 GPA. Must have an interest in a career as an ER-trauma nurse.	18,565	3,928
CHHS	Scholarships	Theodore & Evelyn Chengelis Memorial (Honors Day) Student of Hellenic heritage who will matriculate to medical school. Recipient will be selected by the Chengelis family of Boston and the award will be given at the Honors Convocation.	23,229	527
Student Affairs - Financial Aid	Scholarships	Thomas Fabek & Peter Fabek Scholarship Endowment An orphan or foster child from Youngstown with 2.5 or higher GPA. If candidate from Youngstown doesn't qualify, a candidate may come from another city in Mahoning County. Scholarship is renewable for recipient that maintains a 2.5 GPA. Catholic Services or Mahoning Juvenile Dept. may suggest candidate.	19,292	974

YOUNGSTOWN STATE UNIVERSITY
Endowment Fund Report as of December 31, 2012

COLLEGE or AREA	GENERAL PURPOSE	ENDOWMENT FUND - RESTRICTION	ENDOWMENT FUND BALANCE	AVAILABLE RESTRICTED FUNDS
<i>Scholarships, continued</i>				
Student Affairs - Financial Aid	Scholarships	UAW Local 1112-BOC Lordstown Scholarship Fund Spouses and dependents of UAW Local 1112 and full-time salaried employees of BOC Lordstown Assembly plant. Employees must have been affiliated with the union and/or assembly plant for more than one year. Full-time sophomore to senior status with a 2.5 GPA. Students receiving other financial aid, including G.I. Bill are not eligible. Students with loans may apply.	\$35,983	\$23,172
STEM	Scholarships	Virgil A Hobart Scholarship Worthy engineering student based on need or merit. One award per year, \$1,000 maximum amount.	18,240	943
WCBA	Scholarships	William Petrych Memorial Scholarship Junior or senior majoring in accounting with a 3.2 GPA and displaying financial need. Scholarship is renewable each year until student graduates. One or two scholarships annually.	180,329	8,982
Student Affairs - Financial Aid	Scholarships	YSU General Fund Assist the financial needs of advanced education.	700	-
Totals December 31, 2012			\$6,400,807	\$871,676
Totals December 31, 2011			\$6,022,045	\$843,718

Youngstown State University
Information Technology
Master Plan
March 2013 Update

Banner Project – R. Marsico

Commencing in March 2012, an improved method for recording and tracking formal project requests was implemented on behalf of the applications systems group within Computer Services. To date, 186 unique tasks have been created in response to customer requests with user sign-off on 84 of the delivered solutions. Six requests were withdrawn due to pre-existing solutions or changing needs and, as of this writing, 96 projects remain in active or pending status.

Project highlights include the following:

- Work continues on Phase 1 of the automated travel expense reimbursement request form. The automated process will incorporate the recently announced 2013 Travel Guidelines enforcing changes in allowable reimbursement amounts for vehicle expenses, mileage, lodging and meals. Referencing government standards and University travel policies, costs associated with meals, lodging, and transportation will be supplied and/or verified at the time of data entry.
- One-stop FERPA is currently in development. At present, a student must complete a Family Educational Rights and Privacy Act form for the Departments of Student Accounts, Registration, and Financial Aid. The introduction of a one-stop counter will allow the student to complete one form satisfying the requirements of the three areas. Data entered will be captured by the Banner system and used to programmatically populate tables relevant to FERPA processing.
- Enhancements continue to be introduced to the University's electronic-mail environment. An automated nightly process was recently placed into production ensuring that the campus email address is appropriately marked as the preferred address for all current term students, employees, and retirees, thus contributing to the timely delivery of correspondence utilizing the cloud-based O365 solution.
- A new Self Service Banner application was developed allowing a faculty member to select from a list of their current Banner courses those to be delivered through the Blackboard (Bb) virtual learning environment. Once a course is selected, it is loaded into Bb along with a listing of all students who are registered for that course. As students drop and add courses, the process will automatically keep the two systems in sync. With this functionality, Bb participation is literally a click away.

- Acting upon a request submitted by the College of Education, Praxis test score results are now loaded into custom Oracle tables and are available for analysis, in conjunction with Banner student data, using available reporting tools and methods. Praxis tests, which measure basic student skills, are often used to evaluate candidates for entry into teacher education programs.
- Progress continues to be made on the University's Business Intelligence (BI) initiative (also referred to as the data warehouse project). All extracted data relating to the proof of concept (POC) has been defined and mapped back to the Banner source. Data relevant to the POC will be staged in the Banner Operational Data Store (ODS) facilitating data access and analysis.

Media & Academic Computing – M. Hrishenko

During the fourth quarter for calendar year 2012, units within Media & Academic Computing (M&AC) fulfilled over 2,200 requests for technology assistance in addition to support requests resolved upon first contact by the YSU Tech Desk. Complimenting these efforts are achievements on various projects as outlined below:

- Office 365 (cloud-based, secure, anywhere access to email and calendaring) was deployed for all YSU faculty and staff complimenting the deployment that occurred for students just prior to the Fall 2012 Term. Effectively replacing the legacy email/calendaring system, Office 365 deployment provides functionality needed to facilitate upgrades to the YSU portal. Other Office 365 functions, including conferencing and messaging are currently being tested.
- Implementation of the Altiris technology management suite, acquired and deployed during the Fall 2012 Term continued. Altiris provides desktop, applications and asset management automating, in many cases, technology support tasks that previously involved hands-on work on a computer-by-computer basis. The product has been configured to automatically deliver some previously manual software updates and also to cleanse computers to enhance performance. Additionally, the Altiris remote diagnosis/access functionality has been put in use by the Tech Desk and others to resolve issues without the need for an on-site visit.
- The ongoing enterprise domain project achieved a significant milestone with the migration of all remaining administrative areas of the University to the ysu.local domain. This sets the stage for a more consistent and comprehensive management of technology services delivered to the desktop. Services delivered include automated maintenance of the Windows operating system environment as well as individualized and shared storage space on the network. Planning and assessment has begun in preparation for migrating academic departments to the domain starting in February.
- New equipment was purchased by M&AC and installed in the College of Fine & Performing Arts to reduce that complexity and improve the reliability of broadcast transmissions originating at YSU including Homework Express.

- Improvement in services offered by the YSU Tech Desk continue with the following specific initiatives:
 - ❖ More comprehensive reporting of customer service statistics including completed and outstanding work orders (requests) and percentage of requests resolved upon first contact
 - ❖ Enhanced technology at the service counter to track and fulfill student/faculty/staff requests
 - ❖ New computers ordered for the fourth floor lab of Maag Library
 - ❖ Additional documentation especially as related to Office 365 features and functionality along with a live Twitter feed on the Tech Desk website posting updates from Microsoft regarding status of the Office 365 cloud service
 - ❖ A self-service web presence instituted campus-wide. This assists those needing technology support and/or requesting assistance from the division of Information Technology Services.

- Research and analysis of the potential role of virtual delivery of desktop applications to the YSU community began and is continuing.

Network Telecommunications & Security – J. Rakers

- Network Telecom made significant progress in completing the distribution phase of the Q2 network project, all campus buildings, except Fedor and Phelps, have equipment installed and are ready for end-users.
- Network Telecom completed the install of fiber optics connecting Wick House, Weller House, and Buechner Hall into Kilcawley House. This provides segmentation for Housing.
- Network Telecom completed the upgrade of the campus PBX systems and supported systems during Winter break.
- Network Security successfully migrated employees to a hosted email encryption and anti-spam system during Winter break.
- Network Security performed pilot testing of sensitive information scanning on network/desktop systems and is awaiting financial support to deploy this system to critical campus areas.
- Network Security is assisting the Office of Vice President for Finance & Administration in coordinating mandatory PCI training for employees with access to credit card information. The University's PCI compliance is set to expire March 1, 2013, without updated training and completion of the PCI SAQ.

Shared Services Update – January 29, 2013

Youngstown State University continues to be an active participant in the Ohio Board of Regents Efficiency Advisory Committee. At these meetings we affirmed all of the good work on state-wide shared services, mostly in the areas of procurement, that have been led by the IUC.

We will continue to direct a lot of the work by the Board of Regents Committee through the IUC. YSU and Kent State University officials met during December to identify areas for potential shared services. We will focus on purchasing and travel to look for ways to create a virtual shared organization since nearly all of the functions of these two processes are online.