

AGENDA ITEM: C.2.a.2.

AGENDA TOPIC: Resolution to Modify Development and Assessment of Student Tuition and Fees Policy, 3356-3-02 (Previous Policy Number 3002.02)

STAFF CONTACT(S): Dr. Martin A. Abraham, Provost and Vice President for Academic Affairs, and Neal McNally, Vice President for Finance and Budget Operations

BACKGROUND: This policy explains the procedures the Board of Trustees uses in reviewing and approving the schedules of mandatory student tuition and fees and miscellaneous fees.

SUMMARY AND ANALYSIS: This policy has been reviewed and minimal changes were made. Modifications include referencing changes permitted by state law, updating the name of the Board committee responsible for the policy, aligning the policy with the new numbering system, and indicating the next review date.

RESOLUTION:

**RESOLUTION TO MODIFY DEVELOPMENT AND ASSESSMENT OF
STUDENT TUITION AND FEES POLICY, 3356-3-02
(PREVIOUS POLICY NUMBER 3002.02)**

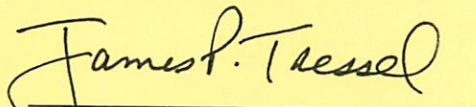
WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of Development and Assessment of Student Tuition and Fees, Policy Number 3356-3-02 (previous Policy Number 3002.02) of the *University Guidebook*, shown as Exhibit __ attached hereto. A copy of the policy indicating changes to be made is also attached.

RECOMMEND APPROVAL:



James P. Tressel, President

**Board of Trustees Meeting
December 16, 2015
YR 2016-**

3356-3-02 Development and assessment of student tuition and fees.

Previous Policy Number: 3002.02
Responsible Division/Office: Finance and ~~Administration~~Business Operations
Responsible Officer: Vice President for Finance and ~~Administration~~
Business Operations
Revision History: June 1998; October 2009; June 2010; ~~December~~
2015
Board Committee: Academic Quality and Student ~~Affairs~~Success
Effective Date: ~~June 11, 2010~~December 16, 2015
Next Review: 201520

- (A) Policy statement. The board of trustees of Youngstown state university shall review and approve the schedules of mandatory student tuition and fees and miscellaneous fees. ~~This~~These schedules and the associated refund procedures will be printed in university bulletins and other official university documents.
- (B) Parameters.
- (1) The board of trustees reserves the right to change any fee, charge, or fine, as may be permitted by state law.
- (2) For the purpose of assessing tuition and fee charges, residency is determined at the time of admission or readmission by the registrar and/or ~~executive director of enrollment services~~the associate vice president for enrollment management.
- (3) Tuition and fees are assessed at the time of registration.
- (C) Procedures.
- (1) Annually as part of the budget development process, a review will occur to determine if a modification is required to the mandatory tuition and fees assessed to all students and to ~~the schedule of other~~ miscellaneous fees.
- (2) Any proposed modifications will be reviewed by the president's ~~cabinet~~executive leadership team, other administrative groups, as

appropriate, and student government.

- (3) Any proposed changes to tuition and fees shall be developed within the parameters permitted by state law.
- (34) Proposed schedules of mandatory tuition and fees and miscellaneous fees will be presented to the finance and facilities committee of the board of trustees, which will recommend action to the full board of trustees.
- (5) In the event that state law, enacted subsequent to the board of trustees having taken action on tuition and fees, limits or prohibits the university's ability to modify tuition and fees, the university's tuition and fees will be set to the levels permitted by state law, notwithstanding any previous action taken by the board of trustees.

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